



Rizzetta & Company

Catalina at Winkler Preserve Community Development District

Board of Supervisors' Meeting February 13, 2018

**District Office:
9530 Marketplace Road, Suite 206
Fort Myers, Florida 33912
(239) 936-0913**

www.catalinacdd.org

CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT AGENDA

February 13, 2018 at 2:30 p.m.

At the office Rizzetta & Company, Inc., located at 9530 Marketplace Rd., Ste. 206, Ft. Myers, FL 33912

District Board of Supervisors	J. Keith Sherman John Kirkbride Floyd "Butch" Johnston Richard Bonito Louis Sanchez	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Belinda Blandon	Rizzetta & Company, Inc.
District Counsel	Gregory Pierson	Hopping Green & Sams, P.A.
District Engineer	Carl Barraco	Barraco & Associates, Inc.

All Cellular phones and pagers must be turned off while in the meeting room.

The District Agenda is comprised of five different sections:

The meeting will begin promptly at **2:30 p.m.** with the first section which is called **Public Comment**. The Public Comment portion of the agenda is where individuals may comment on matters for which the Board may be taking action or that may otherwise concern the District. Each individual is limited to three **(3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. Agendas can be reviewed by contacting the Manager's office at (239) 936-0913 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (239) 936-0913, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 711, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 9530 MARKETPLACE ROAD, SUITE 206 • FORT MYERS, FL 33912

www.catalinacdd.org

February 6, 2018

Board of Supervisors
Catalina at Winkler Preserve
Community Development District

REVISED AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District will be held on **Tuesday, February 13, 2018 at 2:30 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, FL 33912. The following is the advance agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
 - A. Consideration of the Minutes of the Special Board of Supervisor's Meeting held on December 06, 2017 Tab 1
 - B. Consideration of the Operation and Maintenance Expenditures for the Months of November and December 2017 Tab 2
- 4. BUSINESS ITEMS**
 - A. Appointment of an Audit Committee and Scheduling of the First Meeting of the Committee
 - B. Consideration of Earth Balance Proposal for Preserve Plantings Tab 3
 - C. Review of Lake Maintenance Project Proposals **Tab 4**
 - 1. Copeland Southern Enterprises**
 - 2. Crocker Land Development**
 - D. **Consideration of Barraco & Associates Proposal for NPDES MS4 Permit Year 1 Annual Report (Cycle 4) Tab 5**
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Very truly yours,
Belinda Blandon
Belinda Blandon
District Manager

Cc: Jere Earlywine, Hopping Green & Sams, PA

Tab 1

MINUTES OF MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The special meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District was held on **Wednesday, December 6, 2017 at 6:03 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Board Supervisor, Chairman
John Kirkbride	Board Supervisor, Vice Chairman
Butch Johnston	Board Supervisor, Assistant Secretary
Dick Bonito	Board Supervisor, Assistant Secretary
Louis Sanchez	Board Supervisor, Assistant Secretary

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Scott Brizendine	Manager, District Financial Services, Rizzetta & Company, Inc. (via speaker phone)
Bre Parker	Financial Analyst, Rizzetta & Company, Inc. (via speaker phone)
Jere Earlywine	District Counsel, Hopping Green & Sams, P.A.
Wes Kayne	District Engineer, Barraco & Associates, Inc.
Robbie Cox	MBS Capital Markets (via speaker phone)
Robert Gang	Greenberg Traurig (via speaker phone)
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Blandon opened the floor for public comments. Mr. Earlywine provided an overview on the 2005 bonds and the refinancing process. A resident who was present inquired regarding the timeframe for the refinance. Mr. Earlywine provided a response. The resident also inquired regarding the purpose of the refinance when the principal will be increasing. Mr. Earlywine provided a response. The resident also inquired regarding the preserve maintenance schedule. Ms. Blandon provided an overview of the current maintenance schedule and events. Discussion ensued.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Special Board of Supervisors' Meeting
held on October 10, 2017**

Ms. Blandon presented the minutes of the Special Board of Supervisors' Meeting held on October 10, 2017 and asked if there were any questions, comments, or changes to the minutes as presented. There were none.

On a Motion by Mr. Johnston, seconded by Mr. Sanchez, with all in favor, the Board Approved the Minutes of the Special Board of Supervisors' Meeting held on October 10, 2017, for the Catalina at Winkler Preserve Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for the
Months of September and October 2017**

Ms. Blandon presented the operations and maintenance expenditures for the period of September 1-30, 2017 which totaled \$9,966.52 and the period of October 1-31, 2017 which totaled \$16,201.19. She asked if there were any questions regarding any item of expenditure. Discussion ensued.

On a Motion by Mr. Sherman, seconded by Mr. Bonito, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Months of September 2017 which totaled \$9,966.52, and October 2017 which totaled \$16,201.19, for the Catalina at Winkler Preserve Community Development District.

FIFTH ORDER OF BUSINESS

Review of Updated Term Sheet

Ms. Blandon advised the Term Sheet from Hancock Bank was accepted on November 7, 2017 and executed by the Chairman. Mr. Earlywine advised the term sheet was reviewed at the last meeting and nothing has changed. Mr. Cox discussed the term sheet and commitment letter provided by Hancock Bank. He further reviewed the current status of the bond transaction.

SIXTH ORDER OF BUSINESS

**Public Hearing to Consider Imposition of
2017 Special Assessments**

On a Motion by Mr. Kirkbride, seconded by Mr. Sanchez, with all in favor, the Board Opened the Public Hearing to Consider Imposition of 2017 Special Assessments, for the Catalina at Winkler Preserve Community Development District.

Publication Requirements

Mr. Earlywine asked Ms. Blandon to confirm that mailed and published notices were issued for today's hearing. Ms. Blandon confirmed.

**Presentation of Revised Assessment
Methodology**

Mr. Brizendine provided an overview of the assessment methodology report; advising the only change since the previous presentation is a change to the text of the actual report but the numbers have not changed.

Mr. Earlywine asked Mr. Brizendine to confirm that there is still sufficient benefit in the project to justify the assessments. Mr. Brizendine confirmed. Mr. Earlywine asked Mr. Brizendine to confirm that the assessments are fairly and reasonably allocated consistent with Florida Law. Mr. Brizendine confirmed.

Public Comment

Ms. Blandon opened the floor to public comment. There were no comments from the public.

Equalization of Assessments

Mr. Earlywine advised that per Florida Statute Chapter 170 this would be the time for the Board to consider public comments and there were none; he further advised if the Board would like to make any adjustments to the assessment roll they may do so at this time. There were no adjustments.

**Consideration of Resolution 2018-02,
Levying 2017 Special Assessments**

Mr. Earlywine reviewed Resolution 2018-02 in detail and asked if there were any questions. There were none.

On a Motion by Mr. Johnston, seconded by Mr. Bonito, with all in favor, the Board Adopted Resolution 2018-02, Levying 2017 Special Assessments, and Further Authorized the Chairman to Execute the Resolution, for the Catalina at Winkler Preserve Community Development District.

Ms. Blandon advised there was no further business to be conducted for the public hearing and asked for a motion to close the hearing.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board Closed the Public Hearing to Consider Imposition of 2017 Special Assessments, for the Catalina at Winkler Preserve Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2018-03,
Authorizing the Issuance of 2017
Refunding Bonds**

Mr. Gang provided an overview of changes made to the Resolution since being sent to the Board. He further advised this resolution delegates authority to the Chairman to execute

necessary documents related to the transaction. Mr. Gang reviewed the exhibits to the resolution.

On a Motion by Mr. Kirkbride, seconded by Mr. Bonito, with all in favor, the Board Adopted, in Substantial Form, Resolution 2018-03, Authorizing the Issuance of 2017 Refunding Bonds, Subject to the Change Noted on the Record, for the Catalina at Winkler Preserve Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Additional Document Forms: Revised Term Sheet, Notice of Special Assessments, Supplemental Disclosure of Public Finance, Second Supplemental Indenture, Escrow Deposit Agreement

Mr. Earlywine reviewed the revised term sheet, notice of special assessments, and supplemental disclosure of public finance. He advised the second supplemental indenture and escrow deposit agreement are already covered by adoption of resolution 2018-03.

On a Motion by Mr. Sherman, seconded by Mr. Johnston, with all in favor, the Board Approved the Revised Term Sheet, Notice of Special Assessments, and Supplemental Disclosure of Public Finance, for the Catalina at Winkler Preserve Community Development District.

Discussion ensued regarding the pre-closing date of December 13th.

NINTH ORDER OF BUSINESS

Presentation of Amended Fiscal Year 2016-2017 Budget and Consideration of Resolution 2018-04, Amending the Fiscal Year 2016/2017 Budget

Ms. Bandon advised that as of 09/30/2017 the Districts' actual expenses exceeded the budget by \$10,956.00; she advised this excess is primarily due to District Engineer Fees and the Lake Bank Project. Ms. Bandon advised that per Florida Statute the District is required to amend and adopt the budget 60 days after year end.

On a Motion by Mr. Sherman, seconded by Mr. Johnston, with all in favor, the Board Approved the Amended Budget for Fiscal Year 2016/2017, for the Catalina at Winkler Preserve Community Development District.

Ms. Bandon asked for a motion to adopt Resolution 2018-04 to formally adopt the amended budget.

On a Motion by Mr. Sanchez, seconded by Mr. Johnston, with all in favor, the Board Adopted Resolution 2018-04, Amending the Fiscal Year 2016/2017 Budget, to be Effective November 29, 2017, for the Catalina at Winkler Preserve Community Development District.

TENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Mr. Earlywine advised he had no report.
- B. District Engineer
Mr. Kayne advised he has reviewed the lake banks again and he presented rough exhibits for review by the Board. Discussion ensued regarding maintenance and repair of the lake banks. The Board directed the District Engineer to inspect the washouts and document them so that notices can be sent to the home owners and further provided direction to the District Engineer to provide a secondary drainage specification. The Board directed the District Engineer to begin the process to obtain proposals for additional lake bank repairs.
- C. District Manager
Ms. Blandon announced that the next regular meeting of the Board of Supervisors is scheduled for Tuesday, February 13, 2018 at 2:30 pm.

Ms. Blandon advised that as a requirement of Hancock Bank for the bond transaction, she is presenting Resolution 2018-05, Designating Hancock Bank as the Public Depository of the District. Ms. Blandon opened the item for public comments, there were none.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board Adopted Resolution 2018-05, Designating Hancock Bank as the Public Depository of the District, for the Catalina at Winkler Preserve Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests and Comments

Ms. Blandon opened the floor to Supervisor requests and comments. There were none.

TWELFTH ORDER OF BUSINESS

Adjournment

Ms. Blandon stated there are no other agenda items to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Johnston, seconded by Mr. Sanchez, with all in favor, the Board adjourned the meeting at 7:01 p.m. for the Catalina at Winkler Preserve Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

Operation and Maintenance Expenditures November 2017 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from November 1, 2017 through November 30, 2017. This does not include expenditures previously approved by the Board.

The total items being presented: **\$12,790.23**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Catalina at Winkler Preserve Community Development District

Paid Operation & Maintenance Expenditures

November 1, 2017 Through November 30, 2017

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Aquatic Systems, Inc.	000389	0000392724	Quarterly Aerator Maintenance 11/17	\$ 257.00
Aquatic Systems, Inc.	000389	0000392725	Quarterly Aerator Maintenance 11/17	\$ 120.00
Barraco and Associates, Inc.	000383	17900	Engineering Services 09/17	\$ 1,488.75
Catalina at Winkler HOA, Inc.	000384	Oct-17	Reimb HOA for Electric Service for Aerator System 10/17	\$ 140.00
Catalina at Winkler HOA, Inc.	000379	SEP-17	Reimb HOA for Electric Service for Aerator System 09/17	\$ 140.00
Department of Economic Opportunity	000385	70774	Special District Fee FY 2017/2018	\$ 175.00
EarthBalance Corporation	000390	41313	Preserve Maintenance-Oct 2017	\$ 4,643.00
Florida Power and Light Company	000381	11246-08348 10/17	17213 Wrigley Cir #Aerator 10/17	\$ 51.71
Hopping Green & Sams	000386	96766	General/Monthly Legal Services 09/17	\$ 655.50
Lake Masters Aquatic Weed Control, Inc.	000391	17-09026	Monthly Aquatic Weed Control 11/17	\$ 435.00
Lee County Property Appraiser	000387	007763	2017 Non Ad Valorem Assessment Roll	\$ 282.00
Rizzetta & Company, Inc.	000380	INV0000028108	District Management Fees 11/17	\$ 3,629.17
Rizzetta & Company, Inc.	000388	INV0000028181	Administrative Services 11/17	\$ 598.10
Rizzetta Technology Services, LLC	000382	INV0000002785	Website & Email Hosting Services 11/17	\$ 175.00
Report Total				<u>\$ 12,790.23</u>



Aquatic Systems, Inc.

LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069

1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 11/1/2017

INVOICE NUMBER: 0000392724

CUSTOMER NUMBER: 0590680

PO NUMBER:

PAYMENT TERMS: Net 30

Catalina@Winkler CDD-AM
C/O Rizzetta & Company
3434 Colwell Ave., Suite 200
Tampa, FL 33614

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Quarterly Aerator Maintenance - November		257.00	257.00

Date Rec'd Rizzetta & Co., Inc. NOV 06 2017

D/M approval Belinda Blandon Date 11/10/2017

Date entered NOV 10 2017

Fund 001 GL 53800 OC 4601

Check# _____

SALES TAX: (0.0%) \$0.00

LESS PAYMENT: \$0.00

TOTAL DUE: \$257.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

☐ Address Changes (Note on Back of this Slip)
Please include contact name and phone number

DATE: 11/1/2017

INVOICE NUMBER: 0000392724

CUSTOMER NUMBER: 0590680

TOTAL AMOUNT DUE: \$257.00

Aquatic Systems, Inc.
2100 NW 33rd Street
Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!



Aquatic Systems, Inc.

LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069

1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 11/1/2017

INVOICE NUMBER: 0000392725

CUSTOMER NUMBER: 0590780

PO NUMBER:

PAYMENT TERMS: Net 30

Catalina@Winkler CDD-FC
C/O Rizzetta & Company
3434 Colwell Ave., Suite 200
Tampa, FL 33614

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Quarterly Fountain Maintenance - November		120.00	120.00

NOV 06 2017

Date Rec'd Rizzetta & Co., Inc. _____

D/M approval Belinda Blandon 11/10/2017

Date entered NOV 10 2017

Fund 001 GL 53800 OC 4601

Check# _____

SALES TAX: (0.0%) \$0.00

LESS PAYMENT: \$0.00

TOTAL DUE: \$120.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

☐ Address Changes (Note on Back of this Slip)
Please include contact name and phone number

DATE: 11/1/2017

INVOICE NUMBER: 0000392725

CUSTOMER NUMBER: 0590780

TOTAL AMOUNT DUE: \$120.00

Aquatic Systems, Inc.
2100 NW 33rd Street
Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!

Barraco and Associates
2271 McGregor Boulevard, Suite 100
Fort Myers, FL 33901

Catalina @ Winkler Preserve CDD
c/o Rizetta & Co
9530 Market Place Rd., Suite 206
Fort Myers, FL 33912

Invoice number 17900
Date 10/31/2017

Project 22271 Catalina @ Winkler CDD

Description	Contract Amount	Percent Complete	Billed To Date	Less Previous Billing	Amount Due This Billing
01 (TM) General Consultation	4,000.00	1,262.38	50,495.25	50,056.50	438.75
02 (LS) Engineer's Report	6,000.00	100.00	6,000.00	6,000.00	0.00
03 (TM) Document Review	4,000.00	186.50	7,460.00	7,460.00	0.00
04 (LS) Meeting Representation - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
05 (LS) SOP - Addendum 1	3,500.00	100.00	3,500.00	3,500.00	0.00
06 (LS) TMDL Prior Rpt Monitoring - Addendum 1	3,000.00	100.00	3,000.00	3,000.00	0.00
07 (LS) Inspection & docum. of Fac. - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
08 (LS) Proactive Discharge Insp - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
09 (LS) Annual Report - Addendum 1	2,500.00	100.00	2,500.00	2,500.00	0.00
10 (LS) Meeting Representation - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
11 (LS) Inspection & Docum of Fac. - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
12 (LS) Proactive Illicit Disch. Inspections - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
13 (LS) Annual Report - Add 2	2,500.00	100.00	2,500.00	2,500.00	0.00
14 (LS) Meeting Representation - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
15 (LS) Inspection & Docum of Fac - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
16 (LS) Proactive Illicit Disch Insp - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
17 (LS) TMDL Rpt - Add 3	0.00	0.00	0.00	0.00	0.00
18 (LS) Annual Report - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
19 (LS) Meeting Representation - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
20 (LS) Inspection & Docum of Fac - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
21 (LS) Proactive Illicit Disch Inspect - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
22 (LS) Annual Report Preparation - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
23 (LS) Meeting Representation- Add 5	1,500.00	100.00	1,500.00	1,500.00	0.00
24 (LS) Inspection & Docu of Fac - Add 5	2,500.00	100.00	2,500.00	2,500.00	0.00
25 (LS) Poractive Illicit Disch Inspect - Add 5	1,500.00	100.00	1,500.00	1,500.00	0.00
26 (LS) TMDL Rpt - Add 5	0.00	0.00	0.00	0.00	0.00
27 (LS) Annual Report Prepration - Add 5	2,500.00	100.00	2,500.00	2,500.00	0.00
WO 3.1 Update Public Facilities Report	5,000.00	100.00	5,000.00	5,000.00	0.00
28 (LS) Meeting Representation - Add 6	250.00	0.00	0.00	0.00	0.00
29 (LS) Annual Report Preparation - Add 6	1,750.00	80.00	1,400.00	350.00	1,050.00
23 (TM) Out of Scope Services	0.00	0.00	32,966.25	32,966.25	0.00
24 (TM) Reimbursables	0.00	0.00	199.17	199.17	0.00
Total	65,500.00	225.99	148,020.67	146,531.92	1,488.75

Catalina @ Winkler Preserve CDD
Project 22271 Catalina @ Winkler CDD

Invoice number 17900
Date 10/31/2017

01 (TM) General Consultation

Professional Engineer

Prepare for and attend CDD BOS meeting.

Hours	Rate	Billed Amount
2.25	195.00	438.75

Invoice total **1,488.75**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
17900	10/31/2017	1,488.75	1,488.75				
	Total	1,488.75	1,488.75	0.00	0.00	0.00	0.00

NOV 02 2017

Date Rec'd Rizzetta & Co., Inc. _____

D/M approval Belinda Blandon Date 11/6/2017

Date entered NOV 02 2017

Fund 001 GL 51300 OC 3103

Check # _____

INVOICE

Catalina at Winkler
12650 Whitehall Drive
Fort Myers, FL 33907

DATE: October 31, 2017
INVOICE # Oct-17
FOR: Electric Service

email to: dmurphy@rizzetta.com

Bill To:
Catalina at Winkler Preserve CDD
9428 Camden Field Parkway
Riverview FL 33578

DESCRIPTION	AMOUNT
Oct - Aerator electrical service running of pool electric at Catalina	\$140.00
<p>NOV 09 2017 Date Rec'd Rizzetta & Co., Inc. _____ D/M approval <u>Belinda Blandon</u> Date <u>11/10/2017</u> Date entered <u>NOV 10 2017</u> Fund <u>001</u> GL <u>53100</u> OC <u>4311</u> Check # _____</p>	
Please make check payable to: Catalina at Winkler 12650 Whitehall Drive Ft Myers, FL 33907	
TOTAL	\$140.00

INVOICE

Catalina at Winkler
12650 Whitehall Drive
Fort Myers, FL 33907

DATE: September 30, 2017
INVOICE # 9/31/2017
FOR: Electric Service

email to: dmurphy@rizzetta.com

Bill To:
Catalina at Winkler Preserve CDD
9428 Camden Field Parkway
Riverview FL 33578

DESCRIPTION	AMOUNT
Sept - Aerator electrical service running of pool electric at Catalina	\$140.00
<div>Date Rec'd Rizzetta & Co., Inc. <u>OCT 23 2017</u> D/M approval <u>Belinda Blandon</u> Date <u>10/27/17</u> Date entered <u>OCT 26 2017</u> Fund <u>001</u> GL <u>53100</u> OC <u>4311</u> Check # _____</div>	
Please make check payable to: Catalina at Winkler 12650 Whitehall Drive Ft Myers, FL 33907	
TOTAL	\$140.00

Florida Department of Economic Opportunity, Special District Accountability Program
FY 2017/2018 Special District Fee Invoice and Update Form
 Required by Sections 189.064 and 189.018, Florida Statutes, and Chapter 73C-24, Florida Administrative Code

Invoice No.: 70774			Date Invoiced: 10/02/2017
Annual Fee: \$175.00	Late Fee: \$0.00	Received: \$0.00	Total Due, Postmarked by 12/04/2017: \$175.00

STEP 1: Review the following information, make changes directly on the form, and sign and date:

1. Special District's Name, Registered Agent's Name, and Registered Office Address:



Catalina At Winkler Preserve Community Development District
 Mr. William Rizzetta
 3434 Colwell Avenue, Suite 200
 Tampa, FL 33614

2. Telephone: (813) 933-5571
 3. Fax: (813) 935-6212
 4. Email: brizzetta@rizzetta.com
 5. Status: Independent
 6. Governing Body: Elected
 7. Website Address: catalinacdd.org
 8. County(ies): Lee
 9. Function(s): Community Development
 10. Boundary Map on File: 11/03/2005
 11. Creation Document on File: 11/03/2005
 12. Date Established: 09/19/2005
 13. Creation Method: Local Ordinance
 14. Local Governing Authority: Lee County
 15. Creation Document(s): County Ordinance 05-16
 16. Statutory Authority: Chapter 190, Florida Statutes
 17. Authority to Issue Bonds: Yes
 18. Revenue Source(s): Assessments
 19. Most Recent Update: 11/02/2016

Date Rec'd Rizzetta & Co., Inc. OCT 05 2017
 D/M approval Belinda Blandon OCT 12 2017 10/16/2017
 Date entered _____
 Fund 001 GL 51300 OC 4902
 Check# _____

I do hereby certify that the information above (changes noted if necessary) is accurate and complete as of this date.

Registered Agent's Signature: _____ Date _____

STEP 2: Pay the annual fee or certify eligibility for the zero fee:

a. **Pay the Annual Fee:** Pay the annual fee online by following the instructions at www.Floridajobs.org/SpecialDistrictFee or by check payable to the Department of Economic Opportunity.

b. **Or, Certify Eligibility for the Zero Fee:** By initialing each of the following items, I, the above signed registered agent, do hereby certify that to the best of my knowledge and belief, **ALL** of the following statements contained herein and on any attachments hereto are true, correct, complete, and made in good faith as of this date. I understand that any information I give may be verified.

1. _____ This special district and its Certified Public Accountant determined the special district is not a component unit of a local general-purpose government.
2. _____ This special district is in compliance with the reporting requirements of the Department of Financial Services.
3. _____ This special district reported \$3,000 or less in annual revenues to the Department of Financial Services on its Fiscal Year 2015/2016 Annual Financial Report (if created since then, attach an income statement verifying \$3,000 or less in revenues).

Department Use Only: Approved: _____ Denied: _____ Reason: _____

STEP 3: Make a copy of this form for your records.

STEP 4: Mail this form and payment (if paying by check) to the Department of Economic Opportunity, Bureau of Budget Management, 107 E. Madison Street, MSC 120, Tallahassee, FL 32399-4124. Direct any questions to (850) 717-8430.

Rick Scott
GOVERNOR



Cissy Proctor
EXECUTIVE DIRECTOR

To: All Special District Registered Agents

From: Jack Gaskins Jr., Special District Accountability Program

Date: October 2, 2017

Subject: Fiscal Year 2017/2018 Annual Special District Fee and Update
Post-Marked Due Date is December 4, 2017

A handwritten signature in black ink, appearing to read "Jack Gaskins Jr.", is written over the "From:" line and extends into the "Date:" line.

This memo contains the instructions for complying with the annual fee and update requirement using the enclosed combined *Fiscal Year 2017/2018 Annual Special District Fee Invoice and Update Form* (the "form"). To avoid a \$25 late fee, the payment must be post-marked or paid online by **December 4, 2017**.

The Purpose of the Annual Fee

Chapter 189, Florida Statutes (the Uniform Special District Accountability Act), requires the Florida Department of Economic Opportunity's Special District Accountability Program (the "Program"), to perform a number of duties and responsibilities as they relate to special districts. The Legislature does not appropriate general revenue to pay the costs involved. Instead, section 189.018, Florida Statutes, requires the Program to collect an annual fee from each special district. The annual fee remains at \$175 per special district, unless the special district certifies that it is eligible for a zero fee. For more information about the Program and the annual fee, see www.FloridaJobs.org/SpecialDistricts.

The Purpose of Reviewing and Updating the Special District's Profile

One of the Program's responsibilities is to continuously maintain specific information about each special district and make it publically available through the *Official List of Special Districts Online* (www.FloridaJobs.org/OfficialList). More than 685 state and local agencies use this list to coordinate activities with special districts, classify and compile financial information and monitor Florida's 1,685-plus active special districts. Therefore, it is important for each registered agent to annually review the special district's profile to determine if anything needs to be corrected or updated.

Reminders

Each newly created special district must have an official website by the end of the first full fiscal year after its creation. All other special districts should already be maintaining a website. If your special district's official website address is not listed on the enclosed form, please provide it. For more information about website requirements, please visit www.FloridaJobs.org/SDWebsites#Req.

The *Florida Special District Handbook Online* (www.FloridaJobs.org/SpecialDistrictHandbook) covers general operating procedures, such as reporting requirements, for all types of special districts. The Program encourages each special district to review this handbook regularly to help ensure compliance with state accountability standards.

(TURN OVER FOR INSTRUCTIONS)

Florida Department of Economic Opportunity | Caldwell Building | 107 E. Madison Street | Tallahassee, FL 32399
850.245.7105 | www.floridajobs.org
www.twitter.com/FLDEO | www.facebook.com/FLDEO

An equal opportunity employer/program. Auxiliary aids and service are available upon request to individuals with disabilities. All voice telephone numbers on this document may be reached by persons using TTY/TTD equipment via the Florida Relay Service at 711.

Instructions for Complying with the Annual Fee and Update Requirement

Please complete the following by December 4, 2017 to avoid a \$25 late fee:

STEP 1: Review the special district's profile on the enclosed form (you may download a duplicate form and our W-9 Form from www.FloridaJobs.org/SpecialDistrictFee):

- a. Make any needed changes/additions directly on the form by marking through the outdated or incorrect information and writing in the new information. Be sure to include a valid email address and the special district's required official website address.
- b. Sign and date where indicated.

STEP 2: Next, pay the \$175 fee or, if eligible, certify eligibility for the zero fee:

- a. The Program encourages all special districts to pay online with a Visa or MasterCard by visiting www.FloridaJobs.org/SpecialDistrictFee and following the instructions - it's fast, free and convenient.
- b. If not paying online, prepare a check payable to the **Florida Department of Economic Opportunity**.
- c. Or, if the special district meets all three statements in the "Zero Annual Fee Certification Section," certify eligibility for the zero fee by initialing each statement instead of paying the fee.

STEP 3: Make a copy of the form for your records or download another copy from www.FloridaJobs.org/SpecialDistrictFee.

STEP 4: Prepare and return the form and attachments, if applicable:

- a. If payment was made online, write "PAID ONLINE" on the form and email the form to the email address below or mail the form to the address below.
- b. If payment is not being made online, attach a check to the form to ensure the payment is properly credited to the correct special district and mail the form to the mailing address below.
- c. If certifying for a zero fee, email the form to the email address below or mail the form to the address below.
- d. If the form indicates the special district needs to provide the special district's boundary map and/or creation document, please email the documents to the email address below or attach the document(s) to the form and mail them to the address below.

**Florida Department of Economic Opportunity
Bureau of Budget Management
107 E. Madison Street, MSC 120
Tallahassee, FL 32399-4124**

Email Address: Jack.Gaskins@DEO.MyFlorida.com

Questions? Call Jack Gaskins at 850-717-8430

000195080202



EarthBalance
2570 Commerce Parkway
North Port, FL 34289
Phone: (941) 426-7878
Fax: (941) 426-8778



Catalina at Winkler Preserve CDD
9530 Marketplace Road
Suite 206
Fort Myers, FL 33912

October 31, 2017
Invoice No: 41313

Project Manager Erik Sandsmark

Project 17407 Catalina at Winkler Preserve CDD Maintenance

Professional Services for the Period: October 1, 2017 to October 31, 2017

Billing Group 001 Preserve Maintenance

The Preserve Maintenance for the Catalina at Winkler project located in Fort Myers, FL was completed in October 2017.

Billing Task	Task Fee	Percent Complete	Fee Earned	Prior Billing	Current Fee
Preserve Maintenance - Oct 2017	2,649.00	100.00	2,649.00	0.00	2,649.00
Buffer Hedge Trimming	1,994.00	100.00	1,994.00	0.00	1,994.00
Preserve Maintenance - April 2018	2,649.00	0.00	0.00	0.00	0.00
Total Fee	7,292.00		4,643.00	0.00	4,643.00
Total Fee				4,643.00	

Task Total \$4,643.00

Billing Group Total \$4,643.00

TOTAL AMOUNT DUE \$4,643.00

NOV 09 2017
Date Rec'd Rizzetta & Co., Inc. _____
D/M approval _____ Date _____
Date entered _____
Fund _____ GL _____ OC _____
Check # _____

NOV 16 2017
Date Rec'd Dist Office _____
DM Approval 4/7 Date 11/17/17
Date Entered NOV 16 2017
Fund 001 GL 53800 OC 4611
Check # _____



FPL

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Please request changes on the back.
Notes on the front will not be detected.

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AUTO **R2 1280
085362



CATALINA AT WINKLER
PRESERVE CDD
9530 MARKETPLACE RD STE 206
FORT MYERS FL 33912-0393

Make check payable to FPL in U.S. funds
and mail along with this coupon to:

FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001



Account number	Total amount you owe	New charges due by	Amount enclosed
11246-08348	\$51.71	Nov 17 2017	\$

Your electric statement

For: Sep 27 2017 to Oct 27 2017 (30 days)

Customer name: CATALINA AT WINKLER

Service address: 17213 WRIGLEY CIR # AERATOR

Account number: 11246-08348

Statement date: Oct 27 2017

Next meter reading: Nov 28 2017

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
56.91	56.91 CR	0.00	0.00	51.71	\$51.71	Nov 17 2017

Meter reading - Meter ACD7626

Current reading 35348
Previous reading - 34938
kWh used 410

Amount of your last bill 56.91
Payment received - Thank you 56.91 CR
Balance before new charges \$0.00

Energy usage

	Last Year	This Year
kWh this month	550	410
Service days	29	30
kWh per day	19	14

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

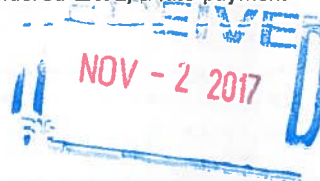
Electric service amount 47.75**
Storm charge 0.47
Gross receipts tax 1.24
Franchise charge 2.25
Total new charges \$51.71

****The electric service amount includes the following charges:**

Customer charge: \$10.00
Fuel: \$11.56
(\$0.028200 per kWh)
Non-fuel: \$26.19
(\$0.063890 per kWh)

Total amount you owe \$51.71

- Payment received after **January 18, 2018** is considered **LATE**; a late payment charge of 1% will apply.

Date Rec'd Rizzetta & Co., Inc. **NOV 02 2017**D/M approval Belinda Blandon Date 11/6/2017Date entered **NOV 02 2017**Fund 001 GL 53100 OC 4311

Check # _____

Please have your account number ready when contacting FPL

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: www.fpl.com



FPL

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

STATEMENT

October 31, 2017

Catalina at Winkler Preserve CDD
c/o Rizzetta & Company, Inc.
9428 Camden Field Parkway
Riverview, FL 33578

Bill Number 96766
Billed through 09/30/2017

Date Rec'd Rizzetta & Co., Inc. **NOV 03 2017**
D/M approval *Belinda Blandon* Date 11/10/2017
Date entered **NOV 10 2017**
Fund 001 GL 51400 OC 3107
Check# _____

General Counsel/Monthly Meeting
CATCDD 00001 JLE

FOR PROFESSIONAL SERVICES RENDERED

09/05/17	GLP	Review correspondence from district staff regarding agreement for preserve and hedge maintenance services.	0.10 hrs
09/21/17	JLE	Conference call regarding potential refinancing.	0.80 hrs
09/25/17	GLP	Analyze advertisement for special meeting.	0.10 hrs
09/25/17	KEM	Prepare acknowledgment and release of deferred costs.	0.30 hrs
09/26/17	JLE	Review project completion documents, and financial records; prepare deferred costs release; e-mail correspondence regarding the same.	1.20 hrs
09/26/17	KEM	Prepare acknowledgment and release of deferred costs.	0.20 hrs
Total fees for this matter			\$655.50

MATTER SUMMARY

Pierson, Greg L.	0.20 hrs	215 /hr	\$43.00
Earlywine, Jere L.	2.00 hrs	275 /hr	\$550.00
Ibarra, Katherine E. - Paralegal	0.50 hrs	125 /hr	\$62.50
TOTAL FEES			\$655.50

TOTAL CHARGES FOR THIS MATTER

\$655.50

BILLING SUMMARY

Pierson, Greg L.	0.20 hrs	215 /hr	\$43.00
Earlywine, Jere L.	2.00 hrs	275 /hr	\$550.00
Ibarra, Katherine E. - Paralegal	0.50 hrs	125 /hr	\$62.50
TOTAL FEES			\$655.50

=====

TOTAL CHARGES FOR THIS BILL

\$655.50

Please include the bill number on your check.

Lake Masters Aquatic Weed Control, LLC.
P.O. Box 2300
Palm City, FL 34991
Toll Free: 1-877-745-5729

Invoice

DATE	INVOICE #
11/1/2017	17-09026

Bill To:

CATALINA AT WINKLER PRESERVE CDD
C/O RIZZETTA
9530 MARKET PLACE ROAD STE. 206
FT. MYERS, FL 33912

susan.oraczewski@lakemasters.com	P.O. NO.	TERMS	REP	PROJECT
		Net 30	JLM	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	MONTHLY SERVICE - AQUATIC WEED CONTROL	435.00	435.00
	6.00% SALES TAX	6.00%	0.00
<p>Date Rec'd Rizzetta & Co., Inc. NOV 02 2017</p> <p>O/M approval <u>Belinda Blandon</u> Date <u>11/6/2017</u></p> <p>Date entered NOV 02 2017</p> <p>Fund <u>001</u> GL <u>53800</u> OC <u>4605</u></p> <p>Check # _____</p>			

THIS INVOICE AND SERVICE IS FOR THE MONTH INDICATED IN THE DATE SECTION ABOVE.

Total	\$435.00
Payments/Credits	\$0.00
Balance Due	\$435.00



STATE OF FLORIDA
LEE COUNTY PROPERTY APPRAISER
KEN NETH M. WILKINSON, C.F.A.



Mailing Address:
P.O. Box 1546
Fort Myers, Florida 33902-1546

Physical Address
2480 Thompson Street
Fort Myers, Florida 33901-3074

INVOICE

BILL TO:

CATALINA AT WINKLER PRESERVE CDD
Rizzetta & Company
3434 Colwell Ave, Suite 200
Tampa, FL 33614

Date: 11/6/2017
Invoice Number: 007763
Customer ID: 000259
Terms: Due Upon Receipt
Tax Roll Mgr:

District Authority: CATALINA AT WINKLER PRESERVE CDD
Pursuant to Resolution: 2017-06
Dated: August 8, 2017

DESCRIPTION	QUANTITY	UNIT DESC.	RATE	EXT. PRICE
2017 Non Ad Valorem Roll	282.00	Parcel	1.00	282.00

Date Rec'd Rizzetta & Co., Inc. **NOV 08 2017**
D/M approval Belinda Blandon Date 12/6/2017
Date entered **NOV 10 2017**
Fund 001 GL 51300 OC 3108
Check # _____

Please make check payable to Lee County Property Appraiser

Remit To:
Lee County Property Appraisers Office
Attn: Accounts Receivable - 4th Floor
P.O. Box 1546
Fort Myers, FL 33902

TOTAL: 282.00

Telephone: (239) 533-6100 -- (866) 673-2868 (From anywhere in continent of US/Canada/Florida except 239 area code)
Facsimile: (239) 533-6160 -- Website: www.leeopa.org

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
11/1/2017	INV0000028108

Bill To:

CATALINA AT WINKLER PRESERVE CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of	Terms	Client Number
November	Upon Receipt	00327

Description	Qty	Rate	Amount
District Management Services 3101	1.00	\$1,666.67	\$1,666.67
Administrative Services 3100	1.00	\$450.00	\$450.00
Accounting Services 3201	1.00	\$1,095.83	\$1,095.83
Financial & Revenue Collections 3111	1.00	\$416.67	\$416.67
<p>Date Rec'd Rizzetta & Co., Inc. <u>OCT 26 2017</u> D/M approval <u>Belinda Blandon</u> Date <u>10/27/2017</u> Date entered <u>OCT 26 2017</u> Fund <u>001</u> GL <u>51300</u> OC _____ Check # _____</p>			
Subtotal			\$3,629.17
Total			\$3,629.17

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
11/3/2017	INV0000028181

Bill To:

CATALINA AT WINKLER PRESERVE CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of		Terms	Client Number
November		Upon Receipt	00327
Description	Qty	Rate	Amount
Envelopes	276.00	\$0.15	\$41.40
Photocopies	831.00	\$0.15	\$124.65
Postage	121.90	\$1.00	\$121.90
Postage - Out-of-Country	12.65	\$1.00	\$12.65
Administrative Services	3.50	\$85.00	\$297.50
Date Rec'd Rizzetta & Co., Inc. NOV 06 2017 D/M approval <u>Belinda Blandon</u> Date <u>11/10/2017</u> Date entered _____ Fund <u>001</u> GL <u>51300</u> OC <u>3206</u> Check # _____			
Bond Refinance Process / Public Hearing Mailing		Subtotal	\$598.10
		Total	\$598.10

#327

CATALINA AT WINKLER PRESERVE CDD

<u>Description</u>	<u>QTY</u>	<u>UNIT COST</u>	<u>TOTAL DUE</u>	<u>EXPLANATION OF COSTS</u>
PAPER COST				
Envelopes	276	\$0.15	\$41.40	
Letters	831	\$0.15	\$124.65	276 recipientsx6 pages (double sided)
				plus one file copy
POSTAGE COSTS				
Postage for Reg. Mail	265	\$0.46	\$121.90	
Postage for out-of-country	11	\$1.15	\$12.65	
Postage -Developer Letters		\$0.00	\$0.00	
SUBTOTAL			\$300.60	

TOTAL DUE

\$598.10

Time spent on mailing

<u>Date</u>	<u>Start Time</u>	<u>End Time</u>	<u>Comments</u>	<u>TOTAL HOURS</u>
10/16/2017	11:45 AM	12:00		0.25
10/20/2017	9:30	10:00		0.5
10/20/2017	11:20	11:35		0.25
11/2/2017	10:15	10:45		0.5
11/2/2017	12:15	12:30		0.25
11/2/2017	2:30	3:30		1
11/3/2017	8:00	8:45		0.75

TOTAL HOURS: 3.5
TOTAL ADMIN \$\$ 297.50

Rizzetta Technology Services

3434 Colwell Avenue

Suite 200

Tampa FL 33614

Invoice

Date	Invoice #
11/1/2017	INV0000002785

Bill To:

CATALINA AT WINKLER PRESERVE CDD
3434 Colwell Avenue, Suite 200
Tampa FL 33614

Services for the month of	Terms	Client Number
November		00327

Description	Qty	Rate	Amount
Email Hosting	5	\$15.00	\$75.00
Website Hosting Services	1	\$100.00	\$100.00
<p>Date Rec'd Rizzetta & Co., Inc. <u>NOV 02 2017</u> D/M approval <u>Belinda Blandon</u> Date <u>11/6/2017</u> Date entered <u>NOV 02 2017</u> Fund <u>001</u> GL <u>51300</u> OC <u>5103</u> Check # _____</p>			
Subtotal			\$175.00
Total			\$175.00

CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

Operation and Maintenance Expenditures December 2017 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from December 1, 2017 through December 31, 2017. This does not include expenditures previously approved by the Board.

The total items being presented: **\$5,007.17**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Catalina at Winkler Preserve Community Development District

Paid Operation & Maintenance Expenditures

December 1, 2017 Through December 31, 2017

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Catalina at Winkler HOA, Inc.	000400	Nov-17	Reimb HOA for Electric Service for Aerator System 11/17	\$ 140.00
Florida Power and Light Company	000394	11246-08348 11/17	17213 Wrigley Cir #Aerator 11/17	\$ 63.00
Floyd Johnston	000396	BJ120617	Board of Supervisors Meeting 12/06/17	\$ 200.00
John E. Kirkbride	000397	JK120617	Board of Supervisors Meeting 12/06/17	\$ 200.00
Keith Sherman	000399	KS120617	Board of Supervisors Meeting 12/06/17	\$ 200.00
Louis G. Sanchez	000398	LS120617	Board of Supervisors Meeting 12/06/17	\$ 200.00
Richard Bonito	000395	RB120617	Board of Supervisors Meeting 12/06/17	\$ 200.00
Rizzetta & Company, Inc.	000392	INV0000028798	District Management Fees 12/17	\$ 3,629.17
Rizzetta Technology Services, LLC	000393	INV0000002869	Website & Email Hosting Services 12/17	\$ <u>175.00</u>
Report Total				<u>\$ 5,007.17</u>

INVOICE

Catalina at Winkler
12650 Whitehall Drive
Fort Myers, FL 33907

DATE: November 30, 2017
INVOICE # Nov-17
FOR: Electric Service

email to: dmurphy@rizzetta.com

Bill To:

Catalina at Winkler Preserve CDD
9428 Camden Field Parkway
Riverview FL 33578

DESCRIPTION	AMOUNT
Nov - Aerator electrical service running of pool electric at Catalina	\$140.00
<div>Date Rec'd Rizzetta & Co., Inc. _____ D/M approval <u>Belinda Blandon</u> Date <u>12/21/2017</u> Date entered <u>DEC 21 2017</u> Fund <u>001</u> GL <u>53100</u> OC <u>4311</u> Check # _____</div>	
Please make check payable to: Catalina at Winkler 12650 Whitehall Drive Ft Myers, FL 33907	
TOTAL	\$140.00



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Please request changes on the back.
Notes on the front will not be detected.



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CATALINA AT WINKLER
PRESERVE CDD
9530 MARKETPLACE RD STE 206
FORT MYERS FL 33912-0393

Make check payable to FPL in U.S. funds
and mail along with this coupon to:



FPL
GENERAL MAIL FACILITY
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
11246-08348	\$63.00	Dec 19 2017	\$

Your electric statement**Account number: 11246-08348**

For: Oct 27 2017 to Nov 28 2017 (32 days)

Customer name: CATALINA AT WINKLER

Statement date: Nov 28 2017

Service address: 17213 WRIGLEY CIR # AERATOR

Next meter reading: Dec 28 2017

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
51.71	51.71 CR	0.00	0.00	63.00	\$63.00	Dec 19 2017

Meter reading - Meter ACD7626

Current reading 35871
Previous reading - 35348
kWh used 523

Amount of your last bill 51.71
Payment received - Thank you 51.71 CR
Balance before new charges \$0.00

Energy usage

	Last Year	This Year
kWh this month	609	523
Service days	32	32
kWh per day	19	16

New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount	58.16**
Storm charge	0.59
Gross receipts tax	1.51
Franchise charge	2.74
Total new charges	\$63.00

****The electric service amount includes the following charges:**

Customer charge: \$10.00
Fuel: \$14.75
(\$0.028200 per kWh)
Non-fuel: \$33.41
(\$0.063890 per kWh)

Total amount you owe \$63.00

- Payment received after **February 19, 2018** is considered **LATE**; a late payment charge of **1%** will apply.

Date Rec'd Rizzetta & Co., Inc. DEC 07 2017

D/M approval Belinda Blandon 12/8/2017

Date entered DEC 08 2017

Fund 001 GL 53100 OC 4311

Check#



Please have your account number ready when contacting FPL.
Customer service: 1-800-375-2434
Outside Florida: 1-800-226-3545
To report power outages: 1-800-4OUTAGE (468-8243)
Hearing/speech impaired: 711 (Relay Service)
Online at: www.FPL.com

Catalina at Winkler Preserve CDD

Meeting Date: December 6, 2017

SUPERVISOR PAY REQUEST

Name of Board Supervisor	Check if present	Check if paid
Keith Sherman	X	X
John Kirkbride	X	X
Butch Johnston	X	X
Richard Bonito	X	X
Louis Sanchez	X	X

(*) Does not get paid

EXTENDED MEETING TIMECARD

Meeting Start Time:	6:03 PM
Meeting End Time:	7:01 PM
Total Meeting Time:	58 mins

Time Over _____ () Hours: _____

Total at \$175 per Hour: _____

DM Signature

Date Rec'd Rizzetta & Co., Inc. _____

D/M approval Belinda Blandon Date 12/15/17Date entered DEC 15 2017Fund 001 GL 51100 OC 1101

Check # _____

Rizzetta & Company, Inc.
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
12/1/2017	INV0000028798

Bill To:

CATALINA AT WINKLER PRESERVE CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of	Terms	Client Number
December	Upon Receipt	00327

Description	Qty	Rate	Amount
District Management Services 3101	1.00	\$1,666.67	\$1,666.67
Administrative Services 3100	1.00	\$450.00	\$450.00
Accounting Services 3201	1.00	\$1,095.83	\$1,095.83
Financial & Revenue Collections 3111	1.00	\$416.67	\$416.67
<p>Date Rec'd Rizzetta & Co., Inc. _____</p> <p>D/M approval <u>Belinda Blandon</u> Date <u>12/1/2017</u></p> <p>Date entered <u>NOV 30 2017</u></p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>see above</u></p> <p>Check # _____</p>			
Subtotal			\$3,629.17
Total			\$3,629.17

Rizzetta Technology Services
 3434 Colwell Avenue
 Suite 200
 Tampa FL 33614

Invoice

Date	Invoice #
12/1/2017	INV0000002869

Bill To:

CATALINA AT WINKLER PRESERVE CDD
 3434 Colwell Avenue, Suite 200
 Tampa FL 33614

Services for the month of	Terms	Client Number
December		00327

Description	Qty	Rate	Amount
Email Hosting	5	\$15.00	\$75.00
Website Hosting Services	1	\$100.00	\$100.00
<p>Date Rec'd Rizzetta & Co., Inc. _____</p> <p>O/M approval <u>Belinda Blandon</u> Date <u>12/1/2017</u></p> <p>Date entered <u>NOV 30 2017</u></p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>5103</u></p> <p>Check # _____</p>			
Subtotal			\$175.00
Total			\$175.00

Tab 3



Price Quote

PROJECT NAME: Catalina at Winkler Preserve CDD Planting

ATTENTION: Belinda Blandon
Catalina at Winkler Preserve CDD
c/o Rizzetta & Company, Inc.
9530 Marketplace Road, Suite 206
Fort Myers, FL 33912
bblandon@rizzetta.com

PRICE QUOTED:

Description	Total Price
Spartina Planting	\$4,158.00

SCOPE OF WORK:

Spartina Planting

EarthBalance® will supply labor and materials necessary to supply, deliver, and install sand cordgrass (*Spartina bakeri*) along the wetland buffer area at the Catalina at Winkler Preserve CDD located in Lee County, Florida. Plants will be installed in two staggered rows on three-foot centers within the area marked on the attached map. Please refer to the table below for plant size, quantity, and unit pricing information. All plants will be delivered disease free and in good health at the time of installation. All work will be directed by a qualified project manager.

Common Name	Scientific Name	Size	Qty	Installed Unit Price	Extended Price
Sand cordgrass	<i>Spartina bakeri</i>	1-Gal	924	\$4.50	\$4,158.00

EarthBalance® will perform the services described above for a fixed fee of **\$4,158.00**.

Material Warranty. All plants provided and installed under the terms of this agreement are guaranteed to be of good quality and free of disease or defects at the time of installation. A warranty is provided for an **80%** survivorship of all plants for **90** days following installation. **EarthBalance®** will perform replanting to meet the **80%** survival rate, at no cost to the client, if survivorship falls below **80%** of the initial plants installed. The plant survivorship warranty does not include the loss or damage of installed plants due to acts of God such as frost, flood, fire, drought, shoreline erosion, or other catastrophic events, nor does it include loss or damage due to theft, vandalism, fish, animal, chemical treatment, or negligence by others including inappropriate engineering or design.



Price Quote (continued)

PROJECT NAME: Catalina at Winkler Preserve CDD Planting

CONDITIONS:

This quote shall remain valid for a period not to exceed thirty (30) days beyond the submittal date of **January 31, 2018**. If not accepted within this period, **EarthBalance®** reserves the right to modify any portion thereof, or withdraw the quotation in its entirety. This agreement and the attached terms and conditions shall be effective upon its full execution.

QUOTED BY: Erik Sandsmark
Regional Manager
EarthBalance®
2570 Commerce Parkway
North Port, FL 34289
esandsmark@earthbalance.com

IN WITNESS WHEREOF, this Agreement is executed on the dates hereinafter stated.

EARTHBALANCE®

CLIENT

By: _____

By: _____

Printed: _____

Printed: _____

Title: Assistant Vice President

Title: _____

Date: _____, 2018

Date: _____, 2018

PLEASE INDICATE IF THE CLIENT IS ALSO THE OWNER OF THE PROPERTY ON WHICH THE SERVICES/WORK WILL BE PERFORMED:

_____ **OWNER**

_____ **NOT THE OWNER**

IF THE CLIENT IS NOT THE PROPERTY OWNER, PLEASE PRINT THE NAME AND CONTACT INFORMATION FOR THE PROPERTY OWNER:

Name: _____

Address: _____

Phone Number: _____



PRICE QUOTE TERMS AND CONDITIONS

1. Services. EarthBalance® hereby agrees to provide all supervision, labor, materials, equipment, and other facilities to complete the Work as described in the attached Price Quote ("Scope of Work" or "Work"). EarthBalance® agrees to use its best efforts in completing the Work. The Work shall be accomplished in a workmanlike and professional manner using the degree of skill and care ordinarily exercised by a reputable member of EarthBalance's® profession practicing in the same or similar locality. No other warranty, express or implied, is made or intended, unless provided in the Scope of Work.

This agreement is limited to tasks identified in the attached Price Quote and does not include additional or repeat Work resulting from changes to the project or the information upon which this agreement is based. Modification to the final work products performed at the request of the Client that is not the result of the Contractor's errors or omissions shall be billed to the Client as additional services.

2. Time. This quote shall remain valid for a period not to exceed thirty (30) days beyond the date of submittal. If not accepted within this period, EarthBalance® reserves the right to modify any portion thereof, or withdraw the quotation in its entirety. This agreement shall be effective upon its full execution.

3. Duty to Cooperate. Client agrees to cooperate with EarthBalance® in all respects in connection with EarthBalance's® efforts to discharge the Scope of Work. Client shall make Client's property available to EarthBalance®, shall timely comply with EarthBalance's® requests for information, and shall execute all documents reasonably required by EarthBalance® in discharging the Scope of Work. Client agrees to inform EarthBalance® of any known job site hazards including, but not limited to, hazardous substances, buried debris, ordnance or explosives, sinkholes, wildlife hazards, etc.

4. Payment. Client agrees to pay a fee for the Work performed based upon the information contained in attached Price Quote. As soon as may be practicable at the beginning of each month, EarthBalance® shall invoice Client for all work performed in the prior month and any other sums due EarthBalance®. Client shall pay the invoice amount within thirty (30) days after the invoice date. EarthBalance® may cease performing work under the attached Price Quote if any payment due hereunder is not paid within thirty (30) days of the invoice date.

Client agrees that EarthBalance® may place a lien upon the Property for Work performed under the attached Price Quote and that EarthBalance® may record and enforce the lien for Work performed in accordance with the provisions of Florida's Construction Lien Law. In any litigation arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs. In addition, if EarthBalance® places this executed Price Quote in the hands of an attorney for the collection of any sums due hereunder, Client agrees to reimburse EarthBalance® for its reasonable attorney's fees and costs relating thereto.

5. Termination and Default. This agreement may be terminated by either party giving the other party thirty (30) days written notice of intent to terminate. In addition, upon default by Client, monetary or otherwise, this agreement may be terminated by EarthBalance® with seven (7) days written notice of intent to terminate if the default remains uncured after such notice period. EarthBalance's® liability to Client or any related party for any claim related to or arising out of (i) this agreement or (ii) EarthBalance's® Work shall be limited to two times the amount of fees paid by Client hereunder.

6. Force Majeure Event. EarthBalance® shall not be liable to Client for damages resulting from delay in or termination of EarthBalance's® Work because of fire or casualty, riots, strikes, picketing, boycotts, lockouts, labor disturbances, shortages of materials, war, terrorism or combined action of the workmen or others, governmental delays, or any acts of God including, but not limited to, severe snowstorms, earthquakes, hurricanes, floods, or any other cause or condition beyond its control making it inadvisable in EarthBalance's® determination to proceed with the Work (collectively, a "Force Majeure Event"). EarthBalance® shall have no obligation to resume Work discontinued under this Section. If EarthBalance® elects not to resume the Work, Client's sole and exclusive remedy shall be payment on a pro-rata basis for the percentage of Work that has actually been completed as of the date of its receipt of EarthBalance's® notice of the Force Majeure Event.

7. Miscellaneous. The invalidity of any provision of the agreement shall not impair the validity of any other provision. If any provision of this agreement is determined to be unenforceable by a court of competent jurisdiction, such provision shall be deemed severable and the remaining provisions of the agreement shall be enforced.

This agreement shall be construed and interpreted in accordance with, and the validity of this agreement shall be judged by, the laws of the State of Florida.

This agreement sets forth the entire agreement and understanding of the parties hereto. It may only be amended, modified or terminated by the written mutual consent of all of the parties hereto and duly executed by the authorized representatives of the parties hereto.

17407.2
Catalina at Winkler Preserve CDD Planting

3 of 3 pages

Initials _____ Date _____
Belinda Blandon

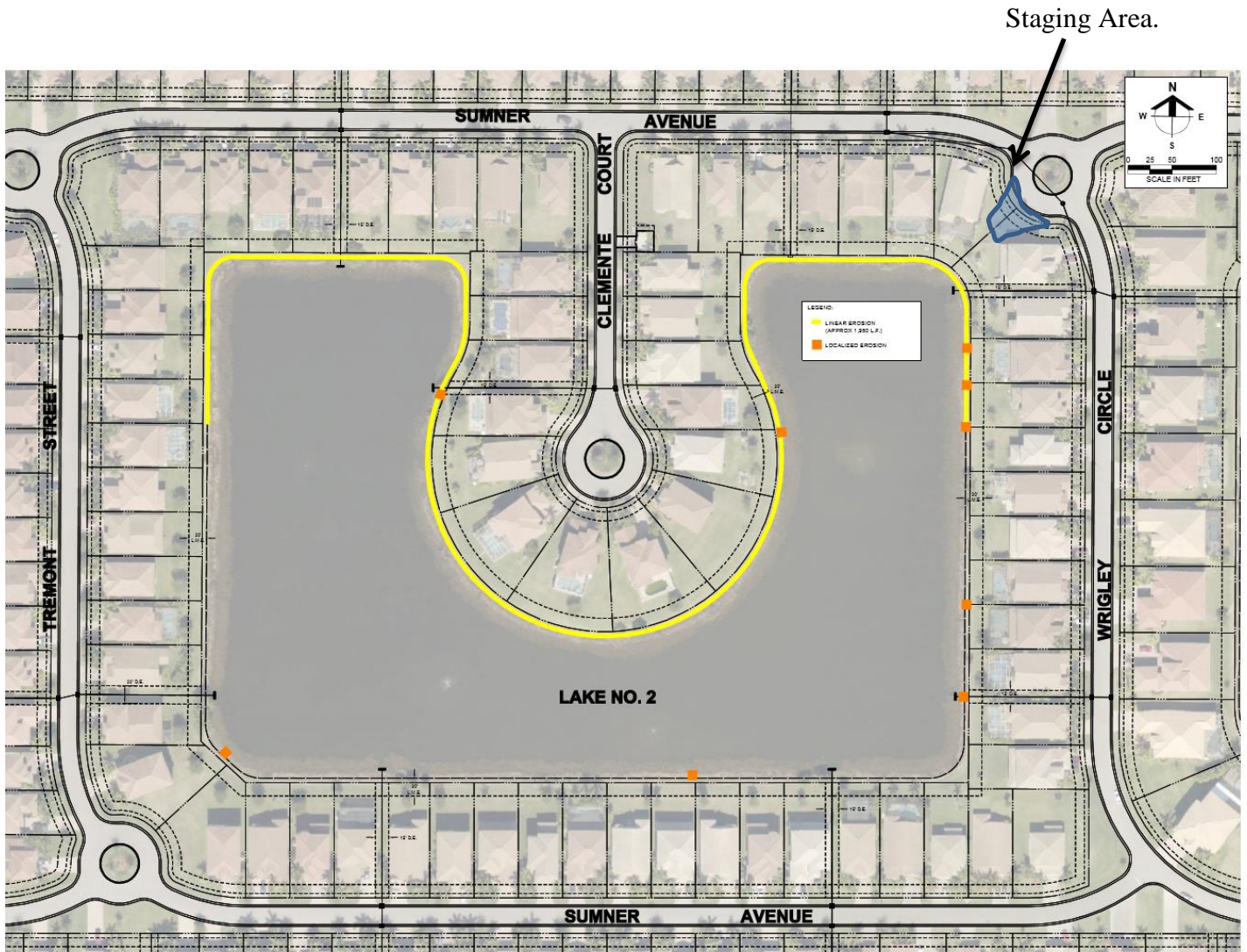
2570 Commerce Parkway North Port, FL 34289 941.426.7878(p) 941.426.8778 (f) earthbalance.com



Tab 4

<div>Copeland Southern Enterprises, Inc. 1668 Many Road North Fort Myers, Fl, 33903</div>	<div>DATE: 01/19/2018</div> <div>OWNER INFORMATION:</div> <div>TELEPHONE NO.: (239) 936-0913</div> <div>Fax No: (239) 936-1815</div> <div>E-MAIL: BBlandon@rizzetta.com</div> <div>PROJECT MANAGER: Scott Copeland copelandsei@aol.com</div> <div>FEE AND TYPE:</div> <div>Time & Materials based upon the Rate Schedule in effect at the time service is rendered. Estimated Fees: \$</div> <div>Not-To-Exceed Fixed Fee based upon the Rate Schedule in effect at the time service is rendered: \$</div> <div>Lump Sum Fixed Fee: \$ 141,775.00</div> <div>Total Fees: \$ 141,775.00</div>
<div>PROFESSIONAL SERVICES AGREEMENT BETWEEN COPELAND SOUTHERN ENTERPRISES, INC. AND</div> <div>Catalina at Winkler Preserve CDD</div> <div>OWNER INFORMATION:</div> <div>OWNER'S ADDRESS: 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.</div> <div>BILL TO THE ATTENTION OF: Belinda Blandon, Catalina Development.</div> <div>PROJECT NAME: 2010 Ft. of Erosion Repairs on lake 2 at the Catalina community</div> <div>WORK DESCRIPTION: Back fill 1950 ft and 60 ft of Spot Erosion on Lake # 2 with Coconut Erosion Blanket and Matching Sod.</div> <div>REMARKS: 1) Guests and residents will need to be notified prior to work starting and request for all to stay clear of the work areas during the project, to help ensure the safety of all. 2) Fill Dirt will be trucked in to repair the eroded slopes on the 4 to 1 slopes for lake 2, the existing planted Littorals will not be disturbed during the project. 3) Fill dirt and equipment staging area will need to be provided to CSEI within 200' ft or less of Lake # 2 with access to the 20 foot maintenance easement around Lake # 2. 4) All Sprinkler heads within the 20 Ft. lake easement must be clearly marked and turned off or capped during the construction, to prevent additional erosion. 5) CSEI will not warranty the project against future erosion caused by excessive flooding, existing drainage problems, lawn crews and equipment tearing away at the slopes, improper set or damaged irrigation systems, Etc.</div>	
<div>Dear Belinda Blandon,</div> <div>In Pursuant to your request, Copeland Southern Enterprises, Inc. is pleased to submit the following proposal for the Lake restorations project on Lake # 2 for the above-referenced project:</div> <div>SCOPE OF SERVICES (Limited to the following):</div> <div><div>1. CSEI will set up MOT around work areas to insure the safety of the residents and guests during the project.</div><div>2. Crews will back fill 5 to 10 foot wide eroded areas between the existing planted littorals and the 4:1 slopes, with trucked in top soil to stabilize the 4:1 slopes on lake # 2 for Spot Repairs around Lake totaling 60 LF as seen in exhibit below.</div><div>3. Crews will install Coconut Erosion Blanket, trenched and locked in at the top and bottom of the 4:1 slope.</div><div>4. Top soil and Sod will be over laid on erosion mat, in repaired areas to match existing slopes and grass types.</div><div>5. Lawns will be repaired with dirt or Sod within work areas where crossing has damaged Grass; (after lake repairs are completed) <i>Work is estimated to take 4 weeks to complete.</i></div><div>6. Crews will repair over 1950 LF of lake slopes with trucked in fill Dirt, Coconut Erosion Blanket & Matching Sod.</div><div>7. MOT will be remove after project has been completed, cleaned and equipment removed from site.</div></div> <div>Note: Any additional work and services requested, and is not found in this Proposal can be done, but will require additional cost to be paid in full with proposal fee upon the completion of job.</div> <div>We at Copeland Southern Enterprises hope this meets your approval and satisfies your requirements. If so please sign the contract proposal below and return a copy to our office by Fax or Email. Should you have any questions or need any additional information, Please do not hesitate to call Scott Copeland at 239-995-3684 or Mobile # 239-707-6806.Fax 239-995-0058</div>	
<div>OWNER AUTHORIZATION: I warrant and represent that I am authorized to enter into this contract for professional services and I hereby authorize the performance of the above services and agree to pay the charges upon the completion of the Job resulting there from as identified in the "FEE TYPE" section above. I have read, understand and agree to these Standard Business Terms.</div> <div>Authorized Signature: _____ Date: _____</div> <div>Typed Name & Title: _____</div>	

Exhibit Lake # 2 Spot Erosion Restoration Project



Crocker Land Development, LLC.
9780 Littleton Road
North Fort Myers, FL 33903

Estimate

Date 1/25/2018
Estimate # 385

Name / Address

Catalina at Winkler Preserve CDD
9530 Marketplace Road, Suite 206
Fort Myers, FL 33912

P.O. #

Terms

Due Date 1/25/2018

Other

Description	Qty	Rate	Total
<p>Provide materials, labor, equipment and supervision to repair the eroded lake banks highlighted on the attached map (1 lake totaling 2,000 L.F., plus the 4 erosion areas located on map) dated 1/16/18 from Barraco & Assoc. Scope of work: Install in-haul fill dirt (maintain a 4:1 slope where possible) compact, install coconut erosion mat, and flortam sod to match existing. Repair all damaged yards (within work areas) with dirt and or sod.</p> <p>* All required permits to be provided by owner or their designee.</p> <p>* This estimate is based on the following: Community providing Crocker Land Development (CLD) at least 2 material/equipment staging areas around lake #2 with access to the lake within 100' of the lake. Also, a 20' access around the lake for work, equipment/material hauling. Requested staging areas located by house address # 8277 & 8289 Sumner av.</p>		59,900.00	59,900.00
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

Crocker Land Development, LLC.
cbhservice@aol.com

239-229-8003
239-997-5129

Crocker Land Development, LLC.
9780 Littleton Road
North Fort Myers, FL 33903

Estimate

Date 1/25/2018
Estimate # 385

Name / Address

Catalina at Winkler Preserve CDD
9530 Marketplace Road, Suite 206
Fort Myers, FL 33912

P.O. #
Terms

Due Date 1/25/2018
Other

Description	Qty	Rate	Total
<p>* Hours of operation from 8:00 A.M. to 5:00 P.M. Monday through Friday, for deliveries, performing work, etc.</p> <p>* Due to mother nature and potential infrastructure failures, CLD can not guarantee/warranty their scope of work after project completion and acceptance that future erosion will not occur (excessive rains, flooding, drainage problems, etc. Due to storm/rainy season quickly approaching the Community agrees that if anytime during the construction phase of lake #2 (from commencement to total completion of project) that heavy rains/irrigation system washes out/erodes any of the new dirt/sod installed by CLD that they would approve a change order to cover the cost of repairs on a time and material basis.</p> <p>* Community to locate and temporarily remove where possible all sprinkler heads/piping within work areas to help minimize damage to irrigation system. CLD is not responsible for any damage to the irrigation system.</p>			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

Crocker Land Development, LLC.
cbhservice@aol.com

239-229-8003
239-997-5129

Crocker Land Development, LLC.
9780 Littleton Road
North Fort Myers, FL 33903

Estimate

Date 1/25/2018
Estimate # 385

Name / Address

Catalina at Winkler Preserve CDD
9530 Marketplace Road, Suite 206
Fort Myers, FL 33912

P.O. #

Terms

Due Date 1/25/2018

Other

Description	Qty	Rate	Total
25% deposit required prior to work commencement, remaining balance due within 15 days of invoice date. * Estimate does not include any floating protective barriers or silt fence. CLD will provide an estimate upon request. * CLD will not be held responsible for the new sod after installation (Proper watering/care to be provided by others).Also, if sprinklers are removed from project area, CLD will not be held responsible for grass drying out/dying in areas outside the designated work areas. Irrigation system must be turned off within the area of construction until the work is completed to prevent erosion. Proper coordination between CLD & the communities irrigation system contractor is imperative. Irrigation contractor must have the ability to turn on/off the irrigation system as required throughout the project upon CLD request. Estimate good for 30 days due to future unknown material price changes.			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

Crocker Land Development, LLC.
cbhservice@aol.com

239-229-8003
239-997-5129

Crocker Land Development, LLC.
9780 Littleton Road
North Fort Myers, FL 33903

Estimate

Date 1/25/2018
Estimate # 385

Name / Address

Catalina at Winkler Preserve CDD
9530 Marketplace Road, Suite 206
Fort Myers, FL 33912

P.O. #

Terms

Due Date 1/25/2018

Other

Description	Qty	Rate	Total
This estimate shall be made part of/included in the final contract. Property owners/CDD approval Date _____ —			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	\$59,900.00
		Sales Tax (0.0%)	\$0.00
		Total	\$59,900.00

Crocker Land Development, LLC.
cbhservice@aol.com

239-229-8003
239-997-5129

Tab 5

February 6, 2018

Ms. Belinda Blandon
District Manager
Catalina at Winkler Preserve Community Development District (CDD)
9530 Marketplace Road, Suite 206
Fort Myers, Florida 33912

**Re: Catalina at Winkler Preserve CDD
Contract Addendum No. 7**

NPDES MS4 Permit No. FLS000035-004 – Year 1 Annual Report (Cycle 4)

Dear Ms. Blandon:

The Catalina at Winkler Preserve CDD (referenced herein as the District) is an approved co-permittee on the National Pollutant Discharge Elimination System (NPDES) Municipal Separate Storm Sewer System (MS4) permit issued to Lee County by the Florida Department of Environmental Protection (FDEP). The permit generally operates in five-year cycles, with the most recent cycle, Cycle 4, issued by FDEP under Permit No. FLS000035-004 on May 1, 2017. It is the right of the District, as an approved co-permittee, to discharge stormwater to waters of the State, in accordance with the approved Stormwater Management Programs; but likewise it is the responsibility of the District to adhere to the various requirements of the approved permit, as outlined therein.

Year 1 of the most recent NPDES MS4 permit cycle shall cover the period Of time between May 1, 2017 and April 30, 2018. Barraco and Associates, Inc. (BAI) is pleased to offer the following engineering professional services to assist the District with the following Year 1 requirements of the NPDES MS4 permit:

- | | |
|--|-----------------------|
| A. <u>Meeting Representation</u> : BAI shall represent the District at meetings related to the NPDES MS4 permit. These meetings shall include, but are not limited to monthly co-permittee meetings at Lee County to discuss compliance issues and permit requirements, as well as “as needed” local meetings with FDEP in order to obtain updates and/or clarifications related to permit requirements. | \$1,500
(Lump Sum) |
|--|-----------------------|

- B. Inspection and Documentation of District Facilities: BAI shall perform documented inspections of the inventoried water management facilities maintained by the District in accordance with the permit requirements and as outlined by the Inspection Schedule for Structural Controls. Documentation for all inspections will be maintained on file by BAI in the event of an FDEP audit so as to demonstrate compliance with permit requirements. \$2,500
(Lump Sum)
- C. Proactive Illicit Discharge Inspections: BAI shall perform documented proactive illicit discharge inspections within the District in accordance with the permit requirements and as outlined by the Illicit Discharge Program. Documentation for all inspections will be maintained on file by BAI in the event of an FDEP audit so as to demonstrate compliance with permit requirements. \$1,500
(Lump Sum)
- D. Total Maximum Daily Load (TMDL) Prioritization Report and Monitoring Plan: BAI shall compile a list of all known TMDLs as adopted by FDEP and/or EPA of those water bodies into which the District discharges stormwater for the purpose of creating a Prioritization Report and Monitoring Plan for FDEP review and approval. This task shall include responding to any sufficiency comments issued by FDEP with respect to the Prioritization Report and Monitoring Plan. The TMDL Prioritization Report must be prepared and submitted to FDEP for approval no later than April 30, 2018. Once approved by FDEP, the TMDL Monitoring Plan must be prepared and submitted to FDEP in Years 2 and 3. \$750
(Lump Sum)
- E. Annual Report Preparation: BAI shall prepare and submit the Year 1 Annual Report to Lee County. Lee County shall compile the Annual Reports for the various approved co-permittees and shall forward all information to FDEP. This task shall include responding to any sufficiency comments issued by FDEP with respect to the completed Annual Report. The Year 1 Annual Report must be prepared and submitted to FDEP for approval no later than October 30, 2018. \$2,500
(Lump Sum)

F. *Please be advised the tasks outlined above do not represent a comprehensive summary of those responsibilities of the District which may be required for compliance with the approved NPDES MS4 permit. Any professional services which are not explicitly identified above are excluded from this agreement and may be provided by BAI at per diem rates or via separate agreement, including but not limited to the following:*

As requested

- *Surveying services*
- *Modifications to the inventory map as a result of "field truthing"*
- *Coordination with homeowners associations within the District*
- *Re-inspection of structural controls due to deficiencies noted during initial inspection*
- *Reactive illicit discharge inspections*
- *Water quality sampling*
- *Public education or training*
- *Construction site runoff inspections or monitoring*

Total Contract Amount \$8,750.00

IN WITNESS WHEREOF the parties hereto have made and executed this Agreement as of the day and year first above written.

**OWNER:
CATALINA AT WINKLER PRESERVE CDD**

**CONSULTANT:
BARRACO AND ASSOCIATES, INC.**

Belinda Blandon
District Manager

Wesley Kayne, P.E.
Project Engineer