

# **CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT**

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DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

[www.catalinacdd.org](http://www.catalinacdd.org)

**CATALINA AT WINKLER PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

**BOARD OF SUPERVISORS MEETING  
APRIL 12, 2017**

# **CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT AGENDA**

## **April 12, 2017 at 2:00 p.m.**

At the office Rizzetta & Company, Inc., located at 9530 Marketplace Rd., Ste. 206, Ft. Myers, FL 33912

<b>District Board of Supervisors</b>	J. Keith Sherman John Kirkbride Floyd "Butch" Johnston Richard Bonito Louis Sanchez	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
<b>District Manager</b>	Belinda Blandon	Rizzetta & Company, Inc.
<b>District Counsel</b>	Gregory Pierson	Hopping Green & Sams, P.A.
<b>District Engineer</b>	Carl Barraco	Barraco & Associates, Inc.

**All Cellular phones and pagers must be turned off while in the meeting room.**

### **The District Agenda is comprised of five different sections:**

The meeting will begin promptly at **2:00 p.m.** with the first section which is called **Public Comment**. The Public Comment portion of the agenda is where individuals may comment on matters for which the Board may be taking action or that may otherwise concern the District. Each individual is limited to three **(3) minutes** for such comment. The Board of Supervisors or Staff is not obligated to provide a response until sufficient time for research or action is warranted. **IF THE COMMENT CONCERNS A MAINTENANCE RELATED ITEM, THE ITEM WILL NEED TO BE ADDRESSED BY THE DISTRICT MANAGER OUTSIDE THE CONTEXT OF THIS MEETING.** The second section is called **Business Administration**. The Business Administration section contains items that require the review and approval of the District Board of Supervisors as a normal course of business. The third section is called **Business Items**. The business items section contains items for approval by the District Board of Supervisors that may require discussion, motion and votes on an item-by-item basis. Occasionally, certain items for decision within this section are required by Florida Statute to be held as a Public Hearing. During the Public Hearing portion of the agenda item, each member of the public will be permitted to provide one comment on the issue, prior to the Board of Supervisors' discussion, motion and vote. The fourth section is called **Staff Reports**. This section allows the District Manager, Engineer, and Attorney to update the Board of Supervisors on any pending issues that are being researched for Board action. The final section is called **Supervisor Requests and Comments**. This is the section in which the Supervisors may request Staff to prepare certain items in an effort to meet residential needs. Agendas can be reviewed by contacting the Manager's office at (239) 936-0913 at least seven days in advance of the scheduled meeting. Requests to place items on the agenda must be submitted in writing with an explanation to the District Manager at least fourteen (14) days prior to the date of the meeting.

Public workshops sessions may be advertised and held in an effort to provide informational services. These sessions allow staff or consultants to discuss a policy or business matter in a more informal manner and allow for lengthy presentations prior to scheduling the item for approval. Typically no motions or votes are made during these sessions.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (239) 936-0913, at least 48 hours before the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1 (800) 955-8770, who can aid you in contacting the District Office.

Any person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

**CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT**

**DISTRICT OFFICE • 9530 MARKETPLACE ROAD, SUITE 206 • FORT MYERS, FL 33912**

[www.catalinacdd.org](http://www.catalinacdd.org)

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April 4, 2017

Board of Supervisors

**Catalina at Winkler Preserve**

**Community Development District**

**AGENDA**

Dear Board Members:

The special meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District will be held on **Wednesday, April 12, 2017 at 2:00 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, FL 33912. The following is the advance agenda for this meeting.

- 1. CALL TO ORDER/ROLL CALL**
- 2. PUBLIC COMMENT**
- 3. BUSINESS ADMINISTRATION**
  - A. Consideration of the Minutes of the Board of Supervisor's Meeting held on February 14, 2017 ..... Tab 1
  - B. Consideration of the Operation and Maintenance Expenditures For the Months of January and February 2017 ..... Tab 2
- 4. BUSINESS ITEMS**
  - A. Consideration of Barraco & Associates Proposal for Updating the Public Facilities Report ..... Tab 3
  - B. Consideration of Proposals for Lake #2 Bank Repairs ..... Tab 4
- 5. STAFF REPORTS**
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
- 6. SUPERVISOR REQUESTS AND COMMENTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (239) 936-0913.

Very truly yours,

***Belinda Blandon***

Belinda Blandon

District Manager

Cc: Gregory Pierson, Hopping Green & Sams, PA

# Tab 1

**MINUTES OF MEETING**

**CATALINA AT WINKLER PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District was held on **Tuesday, February 14, 2017 at 2:32 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman  
John Kirkbride  
Butch Johnston  
Dick Bonito  
Louis Sanchez

**Board Supervisor, Chairman**  
**Board Supervisor, Vice Chairman**  
**Board Supervisor, Assistant Secretary**  
**Board Supervisor, Assistant Secretary**  
**Board Supervisor, Assistant Secretary**

Also present were:

Belinda Blandon  
Jere Earlywine  
Gregory Pierson  
Wes Kayne

**District Manager, Rizzetta & Company, Inc.**  
**District Counsel, Hopping Green & Sams, P.A.**  
**District Counsel, Hopping Green & Sams, P.A.**  
**District Engineer, Barraco & Associates, Inc.**

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Blandon called the meeting to order and conducted roll call.

**SECOND ORDER OF BUSINESS**

**Public Comment**

Ms. Blandon stated for the record that no members of the public were present.

**THIRD ORDER OF BUSINESS**

**Consideration of the Minutes of the  
Board of Supervisors' Meeting held on  
November 08, 2016**

Ms. Blandon presented the minutes of the Board of Supervisors' Meeting held on November 08, 2016 and asked if there were any additions, deletions, or revisions to the minutes. There were none.

On a Motion by Mr. Sherman, seconded by Mr. Bonito, with all in favor, the Board Approved the Minutes of the Board of Supervisors' Meeting held on November 08, 2016, for the Catalina at Winkler Preserve Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Operations and  
Maintenance Expenditures for the  
Months of October, November, and  
December 2016**

Ms. Blandon presented the expenditures for the months of October 2016 (\$12,905.10), November 2016 (\$6,957.95), and December 2016 (\$4,569.32). She asked if there were any questions regarding any item of expenditure. Mr. Sherman advised he would like to have a discussion about one item but would bring it up under Supervisor Comments. Mr. Earlywine discussed the invoice from District Counsel for legal fees with the Supervisors. He provided his feedback on the charges and advised that the charge in question will be written off. Mr. Earlywine explained that although District Counsel typically charges for travel to District meetings, District Counsel would not charge for travel for this meeting. Mr. Sherman spoke regarding District Counsel's travel time, explaining his satisfaction with the legal services provided by District Counsel.

On a Motion by Mr. Johnston, seconded by Mr. Kirkbride, with all in favor, the Board Approved the Operations and Maintenance Expenditures for the Months of October 2016 (\$12,905.10), November 2016 (\$6,957.95), and December 2016 (\$4,569.32), for the Catalina at Winkler Preserve Community Development District.

**FIFTH ORDER OF BUSINESS**

**Discussion Regarding Appointment of  
Supervisors to Fill Seats 1, 2, and 5**

Ms. Blandon advised Seats 1, 2, and 5 were declared vacant effective November 22, 2016 via Resolution 2016-07. She advised Seat 1 is currently held by Mr. Sherman, Seat 2 is currently held by Mr. Johnston, and Seat 5 is currently held by Mr. Kirkbride. Ms. Blandon advised until such time as the District Board nominates Qualified Electors to fill the vacancies declared, the incumbent Supervisors of the seats shall remain in office.

On a Motion by Mr. Sanchez, seconded by Mr. Bonito, with all in favor, the Board Appointed Mr. Keith Sherman to Seat 1 of the Board of Supervisors, for the Catalina at Winkler Preserve Community Development District.

On a Motion by Mr. Sanchez, seconded by Mr. Bonito, with all in favor, the Board Appointed Mr. Floyd Johnston to Seat 2 of the Board of Supervisors, for the Catalina at Winkler Preserve Community Development District.

On a Motion by Mr. Sanchez, seconded by Mr. Bonito, with all in favor, the Board Appointed Mr. John Kirkbride to Seat 5 of the Board of Supervisors, for the Catalina at Winkler Preserve Community Development District.

Ms. Blandon administered the Oath of Office to Mr. Sherman, Mr. Johnston, and Mr. Kirkbride. Mr. Earlywine asked each Supervisor to confirm they have reviewed the Public Records provisions, Sunshine laws, and Ethics laws. Each Supervisor confirmed. Ms. Blandon asked each Supervisor if they wish to receive or decline Supervisor Compensation. Mr. Sherman, Mr. Johnston, and Mr. Kirkbride each elected to receive compensation.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-04,  
Redesignating Treasurer of the District**

Ms. Blandon presented the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Sherman, seconded by Mr. Johnston, with all in favor, the Board Adopted Resolution 2017-04, Redesignating Mr. Scott Brizendine as Treasurer of the District, for the Catalina at Winkler Preserve Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Discussion Regarding Lake Bank  
Maintenance**

Mr. Kayne discussed the inspection, and further advised the areas highlighted in yellow need to be addressed. Mr. Kayne advised that if the Board Supervisors would like to undertake the work, they may want to start soon so that rainy season does not impact a potential schedule. Mr. Sherman inquired regarding the linear footage of the bank. Mr. Kayne confirmed 1,600 linear feet at a cost of approximately \$30.00 per linear foot for repairs. Mr. Bonito spoke regarding a drainage pipe he noticed draining into the lake. Mr. Kayne advised Barraco & Associates did not notice the drainage pipe and explained that it should be buried below the control level of the lake. Mr. Sherman inquired regarding the calculation of costs and how this item can be budgeted. Discussion ensued.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board Authorized the District Engineer to Proceed to Obtain Estimates for the Project, Based on the Exhibit Provided, for the Catalina at Winkler Preserve Community Development District.

The Board directed Mr. Kayne to obtain estimates from contractors for lake bank remediation and send them to District Management. Mr. Johnston advised of a clogged drain that needs to be addressed.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

- A. District Counsel  
Mr. Earlywine advised he had no further report.
  
- B. District Engineer  
Mr. Kayne advised the Year 5 NPDES report should be prepared by the end of February or beginning of March. He advised the final is due at the end of March.

Mr. Johnston advised of a clogged drain and further advised the outfall for Lake #2 is still open and needs to be covered. Ms. Blandon advised she will follow up with Allpoints on the recommended repair.

Mr. Johnson advised of preserve signs in East Preserve that have fallen over. Mr. Sherman inquired regarding the wording on the signs. Mr. Earlywine advised he will provide the wording for such signs. Ms. Blandon advised she will look into appropriate signage.

Mr. Sherman inquired regarding maintenance of the preserve area. Ms. Blandon advised Mettauer is maintaining category one vegetation. Ms. Blandon advised the areas of concern can be reviewed with Mettauer. Ms. Blandon explained Passarella & Associates can be contracted for oversight, and that she will obtain a proposal from Passarella.

Mr. Kirkbride asked Mr. Kayne about installation of an eagle platform. Mr. Kayne advised he spoke with an environmental firm because such work is out of the firm's purview. The environmental firm advised it should be referred to as a raptor nest. Mr. Kayne stated an environmental consultant may need to be contracted for this type of item. Mr. Earlywine explained that he can ask the attorneys in his firms environmental department about the need for a permit.

Discussion ensued regarding the preserve areas.

C. District Manager

Ms. Blandon announced that the next meeting of the Board of Supervisors is scheduled for Tuesday, May 09, 2017 at 2:30pm.

Ms. Blandon provided an overview of the MBS Capital Markets letter received regarding an updated related to the Series 2005 bond refinancing.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests and Comments**

Ms. Blandon opened the floor to Supervisor requests and comments. There were none.

**TENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Blandon stated there are no other agenda items to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Sherman, seconded by Mr. Johnston, with all in favor, the Board adjourned the meeting at 3:32 p.m. for the Catalina at Winkler Preserve Community Development District.



# Tab 2

# CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT

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DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

## **Operation and Maintenance Expenditures January 2017 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from January 1, 2017 through January 31, 2017. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$11,006.32**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Catalina at Winkler Preserve Community Development District

## Paid Operation & Maintenance Expenditures

January 1, 2017 Through January 31, 2017

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Barraco and Associates, Inc.	000265	17091	Engineering Services 12/16	\$ 2,061.25
Catalina at Winkler Homeowner's Association, Inc.	000268	Dec-16	Reimb HOA for Electric Service for Aerator System 12/16	\$ 140.00
Florida Power and Light Company	000266	11246-08348 12/16	17213 Wrigley Cir #Aerator 12/16	\$ 60.90
Hopping Green & Sams	000261	91281	General/Monthly Legal Services 11/16	\$ 431.00
Lake Masters Aquatic Weed Control, Inc.	000262	16-09468	Monthly Aquatic Weed Control 12/16	\$ 435.00
Rizzetta & Company, Inc.	000263	4077	District Management Fees 1/17	\$ 3,470.67
Rizzetta & Company, Inc.	000269	4172	Annual Dissemination Agent Fee FY 2016-2017	\$ 1,000.00
Rizzetta Technology Services, LLC	000264	INV0000001973	Website & Email Hosting Services 1/17	\$ 175.00
US Bank	000267	4504100	Trustee Fees Series 2005A 12/01/16-11/30/17	\$ <u>3,232.50</u>
<b>Report Total</b>				<b>\$ <u>11,006.32</u></b>

Barraco and Associates  
2271 McGregor Boulevard, Suite 100  
Fort Myers, FL 33901

Date Rec'd Dist Office JAN 05 2017  
DM Approval [Signature] Date 12-1-17  
Date Entered JAN 06 2017  
Fund 001 GL 51300 OC 3103  
Check # \_\_\_\_\_

Catalina @ Winkler Preserve CDD  
c/o Rizetta & Co  
9530 Market Place Rd., Suite 206  
Fort Myers, FL 33912

Invoice number 17091  
Date 01/04/2017

Project 22271 Catalina @ Winkler CDD

Description	Contract Amount	Percent Complete	Billed To Date	Less Previous Billing	Amount Due This Billing
01 (TM) General Consultation	4,000.00	1,217.29	48,691.50	48,106.50	585.00
02 (LS) Engineer's Report	6,000.00	100.00	6,000.00	6,000.00	0.00
03 (TM) Document Review	4,000.00	186.50	7,460.00	7,460.00	0.00
04 (LS) Meeting Representation - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
05 (LS) SOP - Addendum 1	3,500.00	100.00	3,500.00	3,500.00	0.00
06 (LS) TMDL Prior Rpt Monitoring - Addendum 1	3,000.00	100.00	3,000.00	3,000.00	0.00
07 (LS) Inspection & docum. of Fac. - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
08 (LS) Proactive Discharge Insp - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
09 (LS) Annual Report - Addendum 1	2,500.00	100.00	2,500.00	2,500.00	0.00
10 (LS) Meeting Representation - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
11 (LS) Inspection & Docum of Fac. - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
12 (LS) Proactive Illicit Disch. Inspections - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
13 (LS) Annual Report - Add 2	2,500.00	100.00	2,500.00	2,500.00	0.00
14 (LS) Meeting Representation - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
15 (LS) Inspection & Docum of Fac - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
16 (LS) Proactive Illicit Disch Inspec - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
17 (LS) TMDL Rpt - Add 3	0.00	0.00	0.00	0.00	0.00
18 (LS) Annual Report - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
19 (LS) Meeting Representation - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
20 (LS) Inspection & Docum of Fac - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
21 (LS) Proactive Illicit Disch Inspec - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
22 (LS) Annual Report Preparation - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
23 (LS) Meeting Representation- Add 5	1,500.00	20.00	300.00	0.00	300.00
24 (LS) Inspection & Docu of Fac - Add 5	2,500.00	25.00	625.00	0.00	625.00
25 (LS) Poractive Illicit Disch Inspec - Add 5	1,500.00	0.00	0.00	0.00	0.00
26 (LS) TMDL Rpt - Add 5	0.00	0.00	0.00	0.00	0.00
27 (LS) Annual Report Prepration - Add 5	2,500.00	0.00	0.00	0.00	0.00
23 (TM) Out of Scope Services	0.00	0.00	26,904.75	26,353.50	551.25
24 (TM) Reimbursables	0.00	0.00	197.33	197.33	0.00
Total	58,500.00	216.54	126,678.58	124,617.33	2,061.25

01 (TM) General Consultation

	Hours	Rate	Billed Amount
Professional Engineer	3.00	195.00	585.00

# INVOICE

Catalina at Winkler  
12650 Whitehall Drive  
Fort Myers, FL 33907

DATE: December 31, 2016  
INVOICE # Dec-16  
FOR: Electric Service

email to: dmurphy@rizzetta.com

**Bill To:**  
Catalina at Winkler Preserve CDD  
9428 Camden Field Parkway  
Riverview FL 33578

DESCRIPTION	AMOUNT
Dec - Aerator electrical service running of pool electric at Catalina	\$140.00
<div><div>Date Rec'd Dist Office <u>JAN 19 2017</u></div><div>DM Approval <u>[Signature]</u> Date <u>1/24/17</u></div><div>Date Entered <u>JAN 19 2017</u></div><div>Fund <u>001</u> GL <u>51300</u> OC <u>4311</u></div><div>Check # _____</div></div>	
Please make check payable to: Catalina at Winkler 12650 Whitehall Drive Ft Myers, FL 33907	
<b>TOTAL</b>	<b>\$140.00</b>



/ 27

5319112460834820906000000

Please request changes on the back.  
Notes on the front will not be detected.

B 5,8 5319 2

AUTO \*\*R2 1280  
113916

CATALINA AT WINKLER  
PRESERVE CDD  
9530 MARKETPLACE RD STE 206  
FORT MYERS FL 33912-0393

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:



FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001

Account number	Total amount you owe	New charges due by	Amount enclosed
11246-08348	\$60.90	Jan 18 2017	\$

**Your electric statement**

Account number: 11246-08348

For: Nov 28 2016 to Dec 28 2016 (30 days)

Customer name: CATALINA AT WINKLER

Statement date: Dec 28 2016

Service address: 17213 WRIGLEY CIR # AERATOR

Next meter reading: Jan 27 2017

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
66.34	66.34 CR	0.00	0.00	60.90	\$60.90	Jan 18 2017

**Meter reading** - Meter ACD7626

Current reading 29408  
Previous reading - 28856  
kWh used 552

Amount of your last bill 66.34  
Payment received - Thank you 66.34 CR  
Balance before new charges \$0.00

**Energy usage**

	Last Year	This Year
kWh this month	232	552
Service days	35	30
kWh per day	7	18

**New charges** (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)

Electric service amount	56.22**
Storm charge	0.57
Gross receipts tax	1.46
Franchise charge	2.65
<b>Total new charges</b>	<b>\$60.90</b>

**\*\*The electric service amount includes the following charges:**

Customer charge: \$7.75  
Fuel: \$13.81  
( \$0.025020 per kWh)  
Non-fuel: \$34.66  
( \$0.062780 per kWh)

**Total amount you owe \$60.90**

- Payment received after **March 17, 2017** is considered **LATE**; a late payment charge of 1% will apply.
- Adjusted rates are going into effect beginning in January. To learn more about these rates and your electric bill, visit [FPL.com/rates](http://FPL.com/rates).

Date Rec'd Dist Office JAN 03 2017DM Approval [Signature] Date 1-10-17Date Entered JAN 06 2017Fund 001 GL 53100 OC 4311

Check # \_\_\_\_\_

Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

December 22, 2016

Catalina at Winkler Preserve CDD  
c/o Rizzetta & Company, Inc.  
9428 Camden Field Parkway  
Riverview, FL 33578

Bill Number 91281  
Billed through 11/30/2016

### General Counsel/Monthly Meeting CATCDD 00001 MCE

#### FOR PROFESSIONAL SERVICES RENDERED

11/08/16	LCW	Prepare for and attend board meeting; follow-up from same.	1.50 hrs
11/22/16	JLK	Review, edit and prepare various district management related agreements.	0.10 hrs
11/22/16	LCW	Review meeting minutes and provide comments to same.	0.20 hrs

Total fees for this matter

Date Rec'd Rizzetta & Co., Inc. DEC 27 2016 \$404.50

#### DISBURSEMENTS

Document Reproduction

D/M approval [Signature] Date 12-29-16  
Date entered DEC 29 2016 26.50

Total disbursements for this matter

Fund 001 GL 51400 OC 3107  
Check# \_\_\_\_\_ \$26.50

#### MATTER SUMMARY

Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Whelan, Lindsay C.	1.70 hrs	225 /hr	\$382.50

TOTAL FEES

\$404.50

TOTAL DISBURSEMENTS

\$26.50

**TOTAL CHARGES FOR THIS MATTER**

**\$431.00**

#### BILLING SUMMARY

Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Whelan, Lindsay C.	1.70 hrs	225 /hr	\$382.50

TOTAL FEES

\$404.50

TOTAL DISBURSEMENTS

\$26.50

**TOTAL CHARGES FOR THIS BILL**

**\$431.00**

**Please include the bill number on your check.**

Lake Masters Aquatic Weed Control, Inc.  
P.O. Box 2300  
Palm City, FL 34991  
Toll Free: 1-877-745-5729

# Invoice

DATE	INVOICE #
12/1/2016	16-09468

Bill To:
CATALINA AT WINKLER PRESERVE CDD C/O RIZZETTA 9530 MARKET PLACE ROAD STE. 206 FT. MYERS, FL 33912

susan.oraczewski@lakemasters.com	P.O. NO.	TERMS	REP	PROJECT
		Net 30	JLM	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	MONTHLY SERVICE - AQUATIC WEED CONTROL	435.00	435.00
	6.00% SALES TAX	6.00%	0.00
<div>Date Rec'd Dist Office <b>DEC 02 2016</b> DM Approval <u>[Signature]</u> Date <u>12/5/16</u> Date Entered <b>DEC 05 2016</b> Fund <u>001</u> GL <u>53800</u> OC <u>4605</u> Check # _____</div>			

THIS INVOICE AND SERVICE IS FOR THE MONTH INDICATED IN THE DATE SECTION ABOVE.

**Total** \$435.00

**Payments/Credits** \$0.00

**Balance Due** \$435.00



# RIZZETTA & COMPANY, INC.

Suite 200  
3434 Colwell Avenue  
Tampa, FL 33614

## Invoice

DATE	INVOICE NO.
1/1/2017	4077

BILL TO
CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

ITEM	DESCRIPTION	QTY	TERMS	PROJECT
			Due Upon Rec't	327 - CDD
			RATE	AMOUNT
	<b>PROFESSIONAL FEES:</b>			
DM	District Management Services 3101		1,604.00	1,604.00
ADMIN	Administrative Services 3100		450.00	450.00
ACTG	Accounting Services 3201		1,000.00	1,000.00
FC	Financial Consulting Services 3111		416.67	416.67
	Services for the period January 1, 2017 through January 31, 2017			
	Date Rec'd Dist Office <u>DEC 28 2016</u> DM Approval <u>[Signature]</u> Date <u>12-28-16</u> Date Entered <u>DEC 28 2016</u> Fund <u>001</u> GL <u>51300</u> OC <u>VARIOUS</u> Check # _____			

**Total**

\$3,470.67

RIZZETTA & COMPANY, INC.

Suite 200

3434 Colwell Avenue

Tampa, FL 33614

# Invoice

DATE	INVOICE NO.
1/20/2017	4172

BILL TO
CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT 3434 Colwell Avenue, Suite 200 Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	327 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
FC RPT	<p>PROFESSIONAL FEES:</p> <p>Dissemination Agreement For Dissemination Agent/Disclosure Reports FY 2016-2017 Annual Fee</p> <p>Date Rec'd Dist Office <u>JAN 18 2017</u></p> <p>DM Approval <u>[Signature]</u> Date <u>1-24-17</u></p> <p>Date Entered <u>JAN 19 2017</u></p> <p>Fund <u>001</u> GL <u>51300</u> OC <u>3104</u></p> <p>Check # _____</p>		1,000.00	1,000.00
			<b>Total</b>	<b>\$1,000.00</b>

**Rizzetta Technology Services**

3434 Colwell Avenue

Suite 200

Tampa FL 33614

**Invoice**

Date	Invoice #
1/1/2017	INV0000001973

**Bill To:**

CATALINA AT WINKLER PRESERVE CDD  
3434 Colwell Avenue, Suite 200  
Tampa FL 33614

Services for the month of	Terms	Client Number
January		00327

Description	Qty	Rate	Amount
Email Hosting	5	\$15.00	\$75.00
Website Hosting Services	1	\$100.00	\$100.00
<div>Date Rec'd Dist Office <u>DEC 28 2016</u> DM Approval <u>[Signature]</u> Date <u>12-28-16</u> Date Entered <u>DEC 28 2016</u> Fund <u>001</u> GL <u>51300</u> OC <u>5103</u> Check # _____</div>			
Subtotal			\$175.00
Total			\$175.00



Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 4504100  
Account Number: 4076055616  
Invoice Date: 12/23/2016  
Direct Inquiries To: MARY JANICE ENTSMINGER  
Phone: 407-835-3810

CATALINA AT WINKLER PRESERVE CDD  
WILLIAM RIZZETTA DISTRICT MANAGER  
3434 COLWELL AVENUE STE 200  
TAMPA, FL 33614

**CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2005A**

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

**STATEMENT SUMMARY**

**PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.**

TOTAL AMOUNT DUE

\$3,232.50

All invoices are due upon receipt.

Date Rec'd Dist Office JAN 04 2017  
DM Approval [Signature] Date 1-10-17  
Date Entered JAN 06 2017  
Fund 001 GL 51300 OC 3105  
Check # \_\_\_\_\_

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

**CATALINA AT WINKLER PRESERVE COMMUNITY  
DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2005A**

Invoice Number: 4504100  
Account Number: 4076055616  
Current Due: \$3,232.50

Direct Inquiries To: MARY JANICE ENTSMINGER  
Phone: 407-835-3810

**Wire Instructions:**

U.S. Bank  
ABA # 091000022  
Acct # 1-801-5013-5135  
Trust Acct # 4076055616  
Invoice # 4504100  
Attn: Fee Dept St. Paul

**Please mail payments to:**

U.S. Bank  
CM-9690  
PO BOX 70870  
St. Paul, MN 55170-9690



Corporate Trust Services  
EP-MN-WN3L  
60 Livingston Ave.  
St. Paul, MN 55107

Invoice Number: 4504100  
Invoice Date: 12/23/2016  
Account Number: 4076055616  
Direct Inquiries: MARY JANICE ENTSMINGER  
Phone: 407-835-3810

**CATALINA AT WINKLER PRESERVE COMMUNITY  
DEVELOPMENT DISTRICT  
SPECIAL ASSESSMENT BONDS, SERIES 2005A**

Accounts Included 26006 4076055607 4076055616 4076055625 4076055634 4076055643  
In This Relationship: 4076055670

**CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP**

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04280 Administration	1.00	3,000.00	100.00%	\$3,000.00
<b>Subtotal Administration Fees - In Advance 12/01/2016 - 11/30/2017</b>				<b>\$3,000.00</b>
Incidental Expenses	3,000.00	0.0775		\$232.50
<b>Subtotal Incidental Expenses</b>				<b>\$232.50</b>
<b>TOTAL AMOUNT DUE</b>				<b>\$3,232.50</b>

# **CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT**

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DISTRICT OFFICE · 9530 MARKETPLACE ROAD · SUITE 206 · FT. MYERS, FLORIDA 33912

## **Operation and Maintenance Expenditures February 2017 For Board Approval**

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2017 through February 28, 2017. This does not include expenditures previously approved by the Board.

The total items being presented:     **\$13,754.97**

Approval of Expenditures:

\_\_\_\_\_

\_\_\_\_\_ Chairperson

\_\_\_\_\_ Vice Chairperson

\_\_\_\_\_ Assistant Secretary

# Catalina at Winkler Preserve Community Development District

## Paid Operation & Maintenance Expenditures

February 1, 2017 Through February 28, 2017

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Barraco and Associates, Inc.	000278	17216	Engineering Services 01/17	\$ 4,693.75
Catalina at Winkler Homeowner's Association, Inc.	000275	Jan-17	Reimb HOA for Electric Service for Aerator System 1/17	\$ 140.00
Florida Power and Light Company	000270	11246-08348 1/17	17213 Wrigley Cir #Aerator 1/17	\$ 64.05
Floyd Johnston	000279	BJ21417	Board of Supervisors Meeting 2/14/17	\$ 200.00
Grau & Associates P.A.	000276	15031	Progress Billing Audit Services FYE 09/30/16	\$ 2,500.00
John E. Kirkbride	000280	JK21417	Board of Supervisors Meeting 2/14/17	\$ 200.00
Keith Sherman	000283	KS21417	Board of Supervisors Meeting 2/14/17	\$ 200.00
Lake Masters Aquatic Weed Control, Inc.	000271	17-00110	Monthly Aquatic Weed Control 1/17	\$ 435.00
Louis G. Sanchez	000282	LS21417	Board of Supervisors Meeting 2/14/17	\$ 200.00
Nature's Blueprint of SW FL LLC	000277	12678	4th Qtr Treatment of Preserve	\$ 1,280.00
Rizzetta & Company, Inc.	000281	18007	Agenda Books for 2/14/17 Meeting	\$ 142.50
Rizzetta & Company, Inc.	000272	4248	District Management Fees 2/17	\$ 3,470.67
Rizzetta Technology Services, LLC	000273	INV0000002053	Website & Email Hosting Services 2/17	\$ 175.00
The Breeze Corporation	000274	105543 2/1/17	Acct #L00993 Legal Advertising 2/1/17	\$ 54.00
<b>Report Total</b>				<b><u>\$ 13,754.97</u></b>

**Barraco and Associates**  
 2271 McGregor Boulevard, Suite 100  
 Fort Myers, FL 33901

Date Rec'd Dist Office **FEB 16 2017**  
 DM Approval *[Signature]* Date *2-17-17*  
 Date Entered **FEB 7 2017** **FEB 17 2017**  
 Fund 001 GL 51300 OC 3103

Catalina @ Winkler Preserve CDD  
 c/o Rizetta & Co  
 9530 Market Place Rd., Suite 206  
 Fort Myers, FL 33912

Check # \_\_\_\_\_ Invoice number 17216  
 Date 02/13/2017

Project **22271 Catalina @ Winkler CDD**

Description	Contract Amount	Percent Complete	Billed To Date	Less Previous Billing	Amount Due This Billing
01 (TM) General Consultation	4,000.00	1,217.29	48,691.50	48,691.50	0.00
02 (LS) Engineer's Report	6,000.00	100.00	6,000.00	6,000.00	0.00
03 (TM) Document Review	4,000.00	186.50	7,460.00	7,460.00	0.00
04 (LS) Meeting Representation - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
05 (LS) SOP - Addendum 1	3,500.00	100.00	3,500.00	3,500.00	0.00
06 (LS) TMDL Prior Rpt Monitoring - Addendum 1	3,000.00	100.00	3,000.00	3,000.00	0.00
07 (LS) Inspection & docum. of Fac. - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
08 (LS) Proactive Discharge Insp - Addendum 1	1,500.00	100.00	1,500.00	1,500.00	0.00
09 (LS) Annual Report - Addendum 1	2,500.00	100.00	2,500.00	2,500.00	0.00
10 (LS) Meeting Representation - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
11 (LS) Inspection & Docum of Fac. - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
12 (LS) Proactive Illicit Disch. Inspections - Add 2	1,500.00	100.00	1,500.00	1,500.00	0.00
13 (LS) Annual Report - Add 2	2,500.00	100.00	2,500.00	2,500.00	0.00
14 (LS) Meeting Representation - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
15 (LS) Inspection & Docum of Fac - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
16 (LS) Proactive Illicit Disch Inspec - Add 3	1,500.00	100.00	1,500.00	1,500.00	0.00
17 (LS) TMDL Rpt - Add 3	0.00	0.00	0.00	0.00	0.00
18 (LS) Annual Report - Add 3	2,500.00	100.00	2,500.00	2,500.00	0.00
19 (LS) Meeting Representation - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
20 (LS) Inspection & Docum of Fac - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
21 (LS) Proactive Illicit Disch Inspec - Add 4	1,500.00	100.00	1,500.00	1,500.00	0.00
22 (LS) Annual Report Preparation - Add 4	2,500.00	100.00	2,500.00	2,500.00	0.00
23 (LS) Meeting Representation- Add 5	1,500.00	20.00	300.00	300.00	0.00
24 (LS) Inspection & Docu of Fac - Add 5	2,500.00	100.00	2,500.00	625.00	1,875.00
25 (LS) Poractive Illicit Disch Inspec - Add 5	1,500.00	100.00	1,500.00	0.00	1,500.00
26 (LS) TMDL Rpt - Add 5	0.00	0.00	0.00	0.00	0.00
27 (LS) Annual Report Prepration - Add 5	2,500.00	20.00	500.00	0.00	500.00
23 (TM) Out of Scope Services	0.00	0.00	27,723.50	26,904.75	818.75
24 (TM) Reimbursables	0.00	0.00	197.33	197.33	0.00
<b>Total</b>	<b>58,500.00</b>	<b>224.57</b>	<b>131,372.33</b>	<b>126,678.58</b>	<b>4,693.75</b>

**23 (TM) Out of Scope Services**

	Hours	Rate	Billed Amount
Junior Project Technician	4.25	90.00	382.50



## 23 (TM) Out of Scope Services

	Hours	Rate	Billed Amount
<i>Created a Lake Maintenance Exhibit</i>			
Professional Engineer	1.75	195.00	341.25
<i>Lake inspection coordination.</i>			
<i>Review BMAP for meeting with FDEP.</i>			
<i>Review lake maintenance map and correspondence.</i>			
Senior Construction Observer	1.00	95.00	95.00
<i>Lake #2 exhibit</i>			
subtotal	7.00		818.75
Out of Scope Services subtotal			818.75

Invoice total **4,693.75**

## Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
17216	02/13/2017	4,693.75	4,693.75				
	Total	4,693.75	4,693.75	0.00	0.00	0.00	0.00

# INVOICE

Catalina at Winkler  
12650 Whitehall Drive  
Fort Myers, FL 33907

DATE: January 31, 2017  
INVOICE # Jan-17  
FOR: Electric Service

email to: dmurphy@rizzetta.com

**Bill To:**

Catalina at Winkler Preserve CDD  
9428 Camden Field Parkway  
Riverview FL 33578

DESCRIPTION	AMOUNT
Jan - Aerator electrical service running of pool electric at Catalina	\$140.00
<p>Date Rec'd Dist Office <u>FEB 10 2017</u> DM Approval <u>[Signature]</u> Date <u>2-10-17</u> Date Entered <u>FEB 10 2017</u> Fund <u>001</u> GL <u>53100</u> OC <u>4311</u> Check # _____</p>	
Please make check payable to: Catalina at Winkler 12650 Whitehall Drive Ft Myers, FL 33907	
<b>TOTAL</b>	<b>\$140.00</b>



/ 27

5319112460834865046000000

Please request changes on the back.  
Notes on the front will not be detected.

B 4,5,8 5319 6

AUTO \*\*R2 1280  
088851



CATALINA AT WINKLER  
PRESERVE CDD  
9530 MARKETPLACE RD STE 206  
FORT MYERS FL 33912-0393

Make check payable to FPL in U.S. funds  
and mail along with this coupon to:

FPL  
GENERAL MAIL FACILITY  
MIAMI FL 33188-0001



Account number	Total amount you owe	New charges due by	Amount enclosed
11246-08348	\$64.05	Feb 17 2017	\$

**Your electric statement****Account number: 11246-08348**

For: Dec 28 2016 to Jan 27 2017 (30 days)

Customer name: CATALINA AT WINKLER

Statement date: Jan 27 2017

Service address: 17213 WRIGLEY CIR # AERATOR

Next meter reading: Feb 24 2017

Amount of your last bill	Payments (-)	Additional activity (+ or -)	Balance before new charges (=)	New charges (+)	Total amount you owe (=)	New charges due by
60.90	60.90 CR	0.00	0.00	64.05	\$64.05	Feb 17 2017

**Meter reading - Meter ACD7626**

Current reading 29960  
Previous reading - 29408  
kWh used 552

Amount of your last bill 60.90  
Payment received - Thank you 60.90 CR  
Balance before new charges \$0.00

**Energy usage**

	Last Year	This Year
kWh this month	287	552
Service days	29	30
kWh per day	10	18

**New charges (Rate: GS-1 GENERAL SVC NON-DEMAND / BUSINESS)**

Electric service amount	59.16**
Storm charge	0.57
Gross receipts tax	1.53
Franchise charge	2.79
<b>Total new charges</b>	<b>\$64.05</b>

**\*\*The electric service amount includes the following charges:**

Customer charge: \$10.00  
Fuel: \$15.57  
( \$0.028200 per kWh)  
Non-fuel: \$33.59  
( \$0.060870 per kWh)

**Total amount you owe \$64.05**

- Payment received after **April 18, 2017** is considered **LATE**; a late payment charge of 1% will apply.

Date Rec'd Dist Office JAN 30 2017

DM Approval

Date

Date Entered

Fund 001

GL 53100 OC 4311

Check #

Please have your account number ready when contacting FPL.

Customer service: 1-800-375-2434

Outside Florida: 1-800-226-3545

To report power outages: 1-800-4OUTAGE (468-8243)

Hearing/speech impaired: 711 (Relay Service)

Online at: [www.FPL.com](http://www.FPL.com)

**Catalina at Winkler Preserve CDD**

Meeting Date: February 14, 2017

**SUPERVISOR PAY REQUEST**

Name of Board Supervisor	Check if present	Check if paid	
Keith Sherman	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	KS 21417
John Kirkbride	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	JK 21417
Butch Johnston	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	BJ 21417
Richard Bonito	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	RB 21417
Louis Sanchez	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	LS 21417

(\*) Does not get paid

**EXTENDED MEETING TIMECARD**

Meeting Start Time:	2:32 PM
Meeting End Time:	3:32 PM
Total Meeting Time:	1 hr

Time Over \_\_\_\_\_ () Hours: \_\_\_\_\_

Total at \$175 per Hour: \_\_\_\_\_

Date Rec'd Dist Office FEB 15 2017

DM Approval  Date 2-17-17

Date Entered FEB 17 2017

Fund 001 GL 51100 OC 1101

Check # \_\_\_\_\_

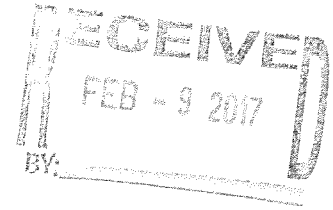
**PRINTING OF AGENDA BOOKS**

Total # of books printed	5
Cost per book	\$ 28.50
Total cost	\$ 142.50

DM Signature: 

# Grau and Associates

2700 N. Military Trail, Suite 350  
Boca Raton, FL 33431-  
www.graucpa.com




Phone: 561-994-9299

Fax: 561-994-5823

Catalina at Winkler Preserve Comm. Dev. District  
5844 Old Pasco Road, Suite 100  
Wesley Chapel, FL 33544

Invoice No. 15031  
Date 02/01/2017

SERVICE	AMOUNT
Audit FYE 09/30/2016	\$ 2,500.00
Current Amount Due	\$ 2,500.00

Date Rec'd Dist Office FEB 10 2017  
DM Approval  Date 2-10-17  
Date Entered FEB 10 2017  
Fund 001 GL 51300 OC 3202  
Check #

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
2,500.00	0.00	0.00	0.00	0.00	2,500.00

Payment due upon receipt.

# Invoice

Lake Masters Aquatic Weed Control, Inc.  
P.O. Box 2300  
Palm City, FL 34991  
Toll Free: 1-877-745-5729

DATE	INVOICE #
1/1/2017	17-00110

Bill To:

CATALINA AT WINKLER PRESERVE CDD  
C/O RIZZETTA  
9530 MARKET PLACE ROAD STE. 206  
FT. MYERS, FL 33912

susan.oraczewski@lakemasters.com	P.O. NO.	TERMS	REP	PROJECT
		Net 30	JLM	

QUANTITY	DESCRIPTION	RATE	AMOUNT
	MONTHLY SERVICE - AQUATIC WEED CONTROL	435.00	435.00
	6.00% SALES TAX	6.00%	0.00
<p>Date Rec'd Dist Office <u>JAN 03 2017</u></p> <p>DM Approval <u>[Signature]</u> Date <u>1-10-17</u></p> <p>Date Entered <u>JAN 06 2017</u></p> <p>Fund <u>001</u> <u>53800</u> <u>OC 4605</u></p> <p>Check # _____</p>			

THIS INVOICE AND SERVICE IS FOR THE MONTH INDICATED IN THE DATE SECTION ABOVE.

**Total** \$435.00

**Payments/Credits** \$0.00

**Balance Due** \$435.00



# Nature's Blueprint of Southwest Florida, LLC

5811 Corporation Circle  
Fort Myers, FL 33905

Phone: 239-693-5488  
Fax: 239-693-6977

# Invoice

Date	Invoice #
2/6/2017	12678

## Customer Name

Catalina At Winkler Preserve CDD  
Belinda Blandon

## Job Location

Catalina At Winkler Preserve CDD

Estimate #	Rep	Due Date
		2/6/2017

<i>Landscape, Lighting, Irrigation, Drainage &amp; Landscape Maintenance</i>		P.O. Number	Terms
			Due on receipt

Quantity	Item Code	Description	Price Each	Amount
1	Periodic Greencar...	4th Qtr treatment of preserve.	1,280.00	1,280.00
<p>Date Rec'd Dist Office <u>FEB 06 2017</u></p> <p>DM Approval <u>[Signature]</u> Date <u>2-10-17</u></p> <p>Date Entered <u>FEB 10 2017</u></p> <p>Fund <u>001</u> GL <u>53800</u> OC <u>4611</u></p> <p>Check # _____</p>				

By accepting delivery of goods, services and/or signing a copy hereof, customer agrees that all goods or services have been complete unless otherwise noted by customer. Delinquent invoices will be charged a service charge on invoices not paid within terms at the rate of 1-1/2% per month (18% APR) or the highest amount allowed by law. Claims made based on defective material or service must be made in writing within five (5) days after delivery and/or installation. Customer agrees to pay all court costs, damages and attorney's fees if collection efforts become necessary.

2% Convenience fee will be added to all invoices paid by the use of a debit/credit card.	<b>Total</b>	\$1,280.00
	<b>Payments/Credits</b>	\$0.00
	<b>Balance Due</b>	\$1,280.00

*Preserving our reputation, one project at a time.*

**RIZZETTA & COMPANY, INC.**

Suite 200

3434 Colwell Avenue

Tampa, FL 33614

**Invoice**

DATE	INVOICE NO.
2/15/2017	18007

**BILL TO**

CATALINA AT WINKLER PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	327 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
Supplies	OUT OF POCKET EXPENSES:  Office Supplies - Agenda Books for meeting held on 02/14/17	5	28.50	142.50
<div style="text-align: right; margin-right: 100px;">FEB 15 2017</div> <div>Date Rec'd Dist Office _____</div> <div>DM Approval <u>[Signature]</u> Date <u>2-17-17</u></div> <div>Date Entered <u>FEB 17 2017</u></div> <div>Fund <u>001</u> GL <u>51300</u> OC <u>3206</u></div> <div>Check # _____</div>				

**Total****\$142.50**



**RIZZETTA & COMPANY, INC.**

Suite 200  
3434 Colwell Avenue  
Tampa, FL 33614

**Invoice**

DATE	INVOICE NO.
2/1/2017	4248

**BILL TO**

CATALINA AT WINKLER PRESERVE  
COMMUNITY DEVELOPMENT DISTRICT  
3434 Colwell Avenue, Suite 200  
Tampa, Florida 33614

TERMS	PROJECT
Due Upon Rec't	327 - CDD

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
DM ADMIN ACTG FC	<b>PROFESSIONAL FEES:</b>			
	District Management Services 3101		1,604.00	1,604.00
	Administrative Services 3100		450.00	450.00
	Accounting Services 3201		1,000.00	1,000.00
	Financial Consulting Services 3111		416.67	416.67
	<b>Services for the period February 1, 2017 through February 28, 2017</b>			
	<div>Date Rec'd Dist Office <u>JAN 26 2017</u> DM Approval <u>[Signature]</u> Date <u>2-1-17</u> Date Entered <u>JAN 30 2017</u> Fund <u>001</u> GL <u>51300</u> OC <u></u> Check # <u></u></div>			

**Total****\$3,470.67**

**Rizzetta Technology Services**

3434 Colwell Avenue

Suite 200

Tampa FL 33614

**Invoice**

Date	Invoice #
2/1/2017	INV0000002053

**Bill To:**

CATALINA AT WINKLER PRESERVE CDD  
3434 Colwell Avenue, Suite 200  
Tampa FL 33614

Services for the month of	Terms	Client Number
February		00327

Description	Qty	Rate	Amount
EMail Hosting	5	\$15.00	\$75.00
Website Hosting Services	1	\$100.00	\$100.00
<div style="text-align: right;"><p>Date Rec'd Dist Office <u>JAN 26 2017</u></p><p>DM Approval <u>[Signature]</u> Date <u>2-1-17</u></p><p>Date Entered <u>JAN 30 2017</u></p><p>Fund <u>001</u> GL <u>51300</u> OC <u>5103</u></p><p>Check # _____</p></div>			
<b>Subtotal</b>			\$175.00
<b>Total</b>			\$175.00

# Classified/Legal Advertising Invoice

## The Breeze Legals

2510 DEL PRADO BLVD.

CAPE CORAL, FL

33904

(239) 574-1110

CATALINA AT WINKLER PRESERVE CDD

9530 MARKETPLACE ROAD

SUITE 206

FORT MYERS, FL

01/31/2017 2:17:56PM

33912

No: 105543

Phone: 239 936-0913

Ad No <b>105543</b>	Customer No: <b>L00993</b>	Start Date <b>02-01-2017</b>	Stop Date <b>02-01-2017</b>	Category: <b>Legals</b>	Classification: <b>MISCELLANEOUS</b>		
Order No	Rate: <b>LA</b>	Lines: <b>108</b>	Words: <b>357</b>	Inches: <b>10.50</b>	Cost <b>54.00</b>	Payments <b>.00</b>	Balance <b>54.00</b>
Publications ... Runs <b>Breeze Legals ... 1</b> <b>Online Legals ... 1</b>		Solicitor: <b>SM</b>	Origin: <b>17</b>	Sales Rep: <b>3</b>	Credit Card	Credit Card Number	Card Expire
		<div style="border: 1px solid black; padding: 5px; margin-bottom: 10px;">Identifier  NOTICE OF PUBLIC MEETING CATALINA AT WINKLER PRESERVE COMMUNITY DEVELOPMENT DISTRICT</div> <div style="text-align: right; margin-top: 10px;">Date Rec'd Rizzetta &amp; Company <u>FEB 06 2017</u> D/M approval <u>[Signature]</u> Date <u>2-10-17</u> Date entered <u>FEB 10 2017</u> Fund <u>021</u> GL <u>513000C4801</u> Check# _____</div>					
		*-Extend Expiration Date					

**CAPE CORAL BREEZE  
PUBLISHED CAPE CORAL, FLA**

**Affidavit of Publication**

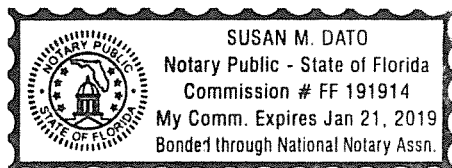
State of Florida  
County of Lee

Before the undersigned authority personally appeared Deborah Carletti, who on oath says that he/she is the ADVERTISING REPRESENTATIVE of the Cape Coral Breeze newspaper, published at Cape Coral, Lee County, Florida that the attached copy of advertisement, being a Legal Notice, in the matter of Notice of Public Meeting Catalina at Winkler Preserve Community Development District, as published in said newspaper in the issues, of February 1, 2017. Affiant further says that the Cape Coral Breeze is a newspaper published at Cape Coral, said Lee County, Florida and that the said newspaper has heretofore been continuously published in said Lee County, Florida, and has been entered as a second class periodicals matter at the post office in Fort Myers in said Lee County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said Newspaper.

Deborah Carletti

SWORN TO AND SUBSCRIBED before me this  
February 1, 2017  
Notary Public

Susan M. Dato  
105543



**NOTICE OF PUBLIC MEETING  
CATALINA AT WINKLER PRESERVE  
COMMUNITY DEVELOPMENT  
DISTRICT**

The Board of Supervisors of the Catalina at Winkler Preserve Community Development District ("District") will hold its regular meeting on Tuesday, February 14, 2017, at 2:30 p.m. at the offices of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912. A copy of the agenda for the meeting can be obtained from the District Office at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912 or by phone at (239) 936-0913. Additionally, a copy of the agenda, along with any meeting materials available in an electronic format, may be obtained at [www.catalinacdd.org](http://www.catalinacdd.org). Items on the agenda may include, but are not limited to, District operations and maintenance activities, financial matters, capital improvements, and general administration activities.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff members will participate by telephone. A speaker telephone will be present at the above location so that any Board Supervisor or staff member can attend the meeting by telephone and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations to participate in this meeting is asked to advise the District Office at (239) 936-0913, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice) for aid in contacting the District Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person will need a record of the proceedings and that, accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is based.

Belinda Blandon  
District Manager  
Run Date: 02/01/2017  
105543

# Tab 3

## WORK ORDER FOR CONSULTANT SERVICES

PROJECT NAME: Catalina at Winkler Preserve CDD      DATE: March 13, 2017  
PROJECT NUMBER: 22271      CLIENT: Belinda Blandon  
WORK ORDER NO.: 3      PROJ. MGR: Wes Kayne

- ☐ CP - COST PLUS - Time and materials based on hourly rate schedule in effect at the time service is rendered.
- ☒ **CPM - COST PLUS - Maximum fee not to be exceeded without prior authorization.**
- ☐ LS - LUMP SUM – The Task described below shall be performed for a fixed fee.

### **TASK DESCRIPTION:**

#### **Task 3.1    Update Public Facilities Report**

- Research and compile updated information.
- Updated exhibits
- Correspondence and coordination with management, developer, and consultants.

**Time and Materials Not to Exceed: \$5,000.00**

#### **Task 3.2    Reimbursable Expenses**

Expenses for blueprints, reproduction services, overnight delivery, courier service, and other project related charges will be billed at cost plus 10%.

### **AUTHORIZATION:**

The work referenced above will be initiated when copy of this work order is signed by Client.

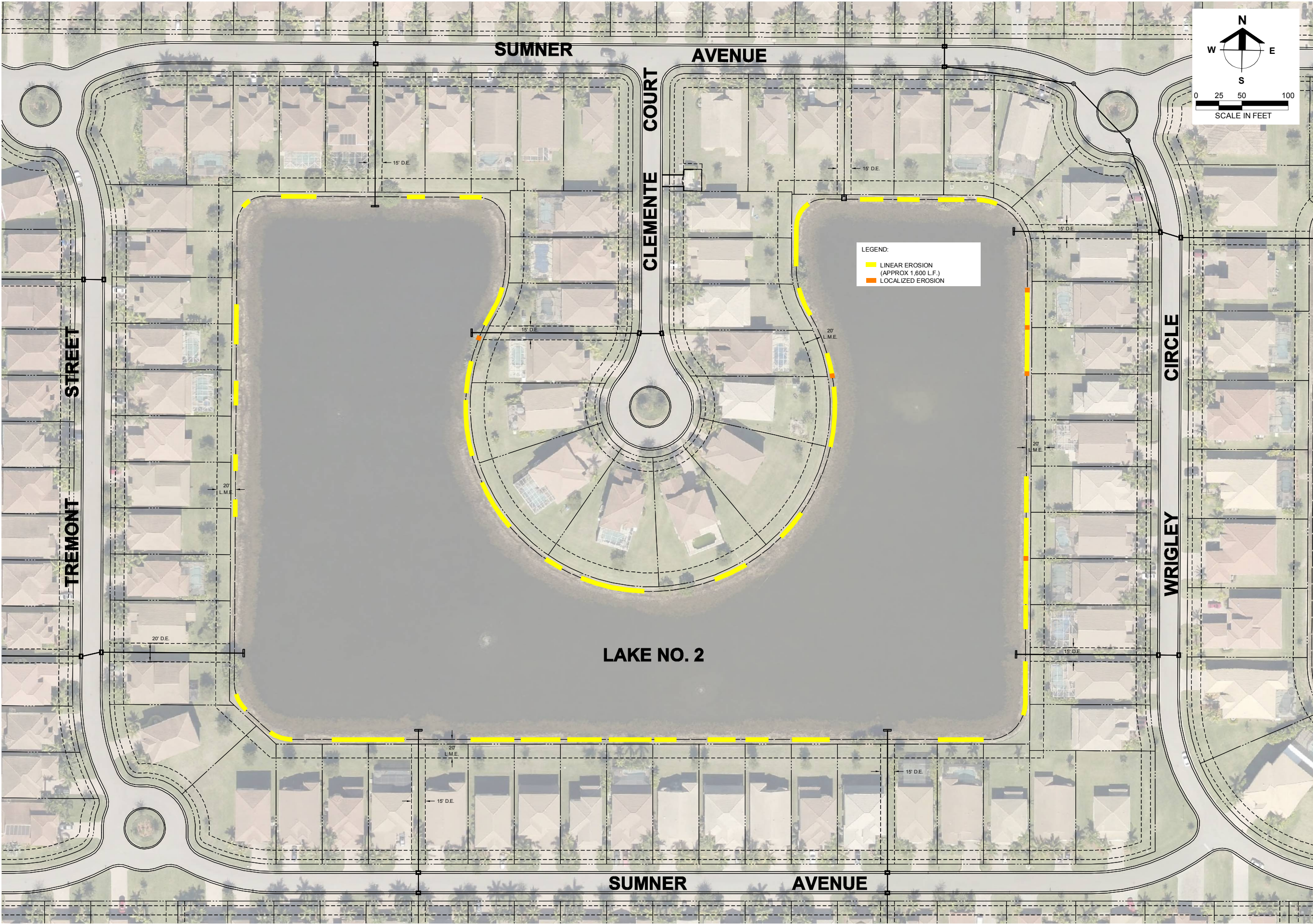
I hereby authorize the performance of the above services and agree to pay the charges resulting there from as identified in the "FEE-TYPE" above. Work authorized under this agreement is subject to the terms and conditions of the original contract.

\_\_\_\_\_  
Client: Belinda Blandon

\_\_\_\_\_  
Date

# Tab 4





PREPARED FOR

**CATALINA  
AT WINKLER  
PRESERVE**

COMMUNITY  
DEVELOPMENT  
DISTRICT

PROJECT DESCRIPTION

**CATALINA  
AT WINKLER  
PRESERVE**

CDD EXHIBIT

PART OF SECTION 10  
TOWNSHIP 46 SOUTH  
RANGE 24 EAST  
LEE COUNTY, FLORIDA

THIS PLAN IS PRELIMINARY AND  
INTENDED FOR CONCEPTUAL  
PLANNING PURPOSES ONLY.

SITE LAYOUT AND LAND USE  
INTENSITIES OR DENSITIES MAY  
CHANGE SIGNIFICANTLY BASED  
UPON SURVEY, ENGINEERING,  
ENVIRONMENTAL AND / OR  
REGULATORY CONSTRAINTS  
AND / OR OPPORTUNITIES.

**NOT FOR  
CONSTRUCTION**

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FILE NAME: 21737\_LAKE\_EXHIBIT\_12-6-2016.DWG  
LOCATION: J:\21737\DWG\EXHIBITS\CDD\  
PLOT DATE: TUE. 12-20-2016 - 8:29 AM  
PLOT BY: NATE FLESHER

CROSS REFERENCED DRAWINGS  
BASEPLAN = 21737A00.DWG

PLAN REVISIONS	

PLAN STATUS  
FOR EXHIBIT ONLY  
NOT FOR CONSTRUCTION

**LAKE 2  
MAINTENANCE  
EXHIBIT**

PROJECT / FILE NO.	SHEET NUMBER
<b>22271</b>	<b>EX-1</b>



PREPARED FOR

**CATALINA  
AT WINKLER  
PRESERVE**

**COMMUNITY  
DEVELOPMENT  
DISTRICT**

PROJECT DESCRIPTION

**CATALINA  
AT WINKLER  
PRESERVE**

CDD EXHIBIT

PART OF SECTION 10  
TOWNSHIP 46 SOUTH  
RANGE 24 EAST  
LEE COUNTY, FLORIDA

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PLAN REVISIONS

PLAN STATUS

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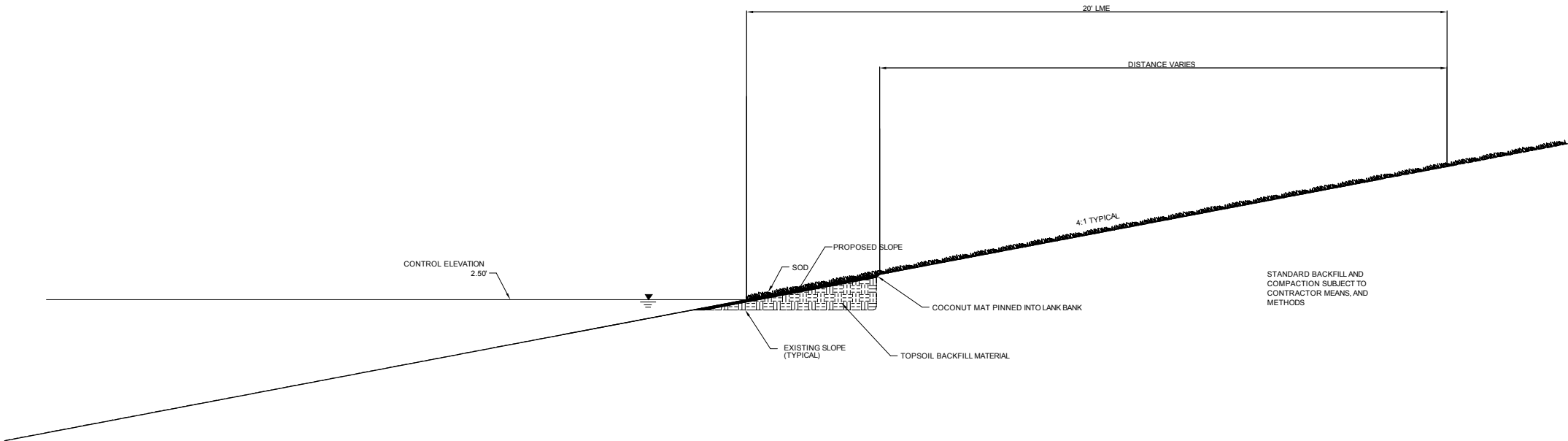
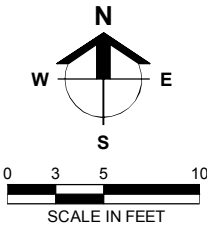
**LAKE 2  
MAINTENANCE  
EXHIBIT**

PROJECT / FILE NO.

**22271**

SHEET NUMBER

**EX-2**



1

**TYPICAL LAKE SECTION**

N.T.S.

<div style="margin-bottom: 10px;"> <b>Copeland Southern Enterprises, Inc.</b>          1668 Many Road North Fort Myers, Fl, 33903       </div> <div style="margin-bottom: 10px; text-align: center;"> <b>PROFESSIONAL SERVICES AGREEMENT BETWEEN COPELAND SOUTHERN ENTERPRISES, INC. AND</b> </div> <div style="margin-bottom: 10px; text-align: center;"> <b><u>Catalina at Winkler Preserve CDD</u></b> </div> <div style="margin-bottom: 10px; text-align: center;"> <b>OWNER INFORMATION:</b> </div> <div style="margin-bottom: 10px;"> <b>OWNER'S ADDRESS:</b> 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.       </div> <div style="margin-bottom: 10px;"> <b>BILL TO THE ATTENTION OF:</b> Belinda Blandon, Catalina Development.       </div> <div style="margin-bottom: 10px;"> <b>PROJECT NAME:</b> 1600 Ft. Spot Erosion Repairs on lake 2 at the Catalina community       </div> <div style="margin-bottom: 10px;"> <b>WORK DESCRIPTION:</b> Back fill 1600 ft. of Spot Erosion on Lake # 2 And Install Coconut Erosion Blanket and Matching Sod.       </div> <div> <b>REMARKS:</b> 1) Permits to be pulled by Owner or Engineers if needed. 2) Fill Dirt will be trucked in to repair the eroded areas on the 4 to 1 slopes for lake 2, the existing planted Littorals will not be disturbed during the project. 3) Fill dirt and equipment staging area will need to be provided to CSEI within 200' or less of Lake # 2 with access to the 20 foot maintenance easement around Lake # 2. 4) All Sprinkler heads within the 20 Ft. lake easement must be clearly marked and turned off or capped during the construction, to prevent additional erosion. 5) CSEI cannot warranty repaired slopes after the completion of project against future erosion caused by excessive flooding, drainage problems, lawn crews and equipment, improper set or damaged irrigation systems, Ect.       </div>	<div style="margin-bottom: 20px;"> <b>DATE:</b> 03/03/2017       </div> <div style="margin-bottom: 20px;"> <b><u>OWNER INFORMATION:</u></b> </div> <div style="margin-bottom: 20px;"> <b>TELEPHONE NO.:</b> (239) 936-0913  <b>Fax No:</b> (239) 936-1815  <b>E-MAIL:</b> <a href="mailto:BBlandon@rizzetta.com">BBlandon@rizzetta.com</a> </div> <div style="margin-bottom: 20px;"> <b>PROJECT MANAGER:</b> Scott Copeland  <a href="mailto:copelandsei@aol.com">copelandsei@aol.com</a> </div> <div style="margin-bottom: 20px;"> <b>FEE AND TYPE:</b> </div> <div style="margin-bottom: 20px;">         Time &amp; Materials based upon the Rate Schedule in effect at the time service is rendered. Estimated Fees:          \$ _____       </div> <div style="margin-bottom: 20px;">         Not-To-Exceed Fixed Fee based upon the Rate Schedule in effect at the time service is rendered:          \$ _____       </div> <div style="margin-bottom: 20px;">         Lump Sum Fixed Fee: <b><u>\$ 124,775.00</u></b> </div> <div>         Total Fees: <b><u>\$ 124,775.00</u></b> </div>
---	---

Dear Belinda Blandon,

In Pursuant to your request, Copeland Southern Enterprises, Inc. is pleased to submit the following proposal for the Lake restorations project on Lake # 2 Spot Erosion for the above-referenced project:

**SCOPE OF SERVICES (Limited to the following):**

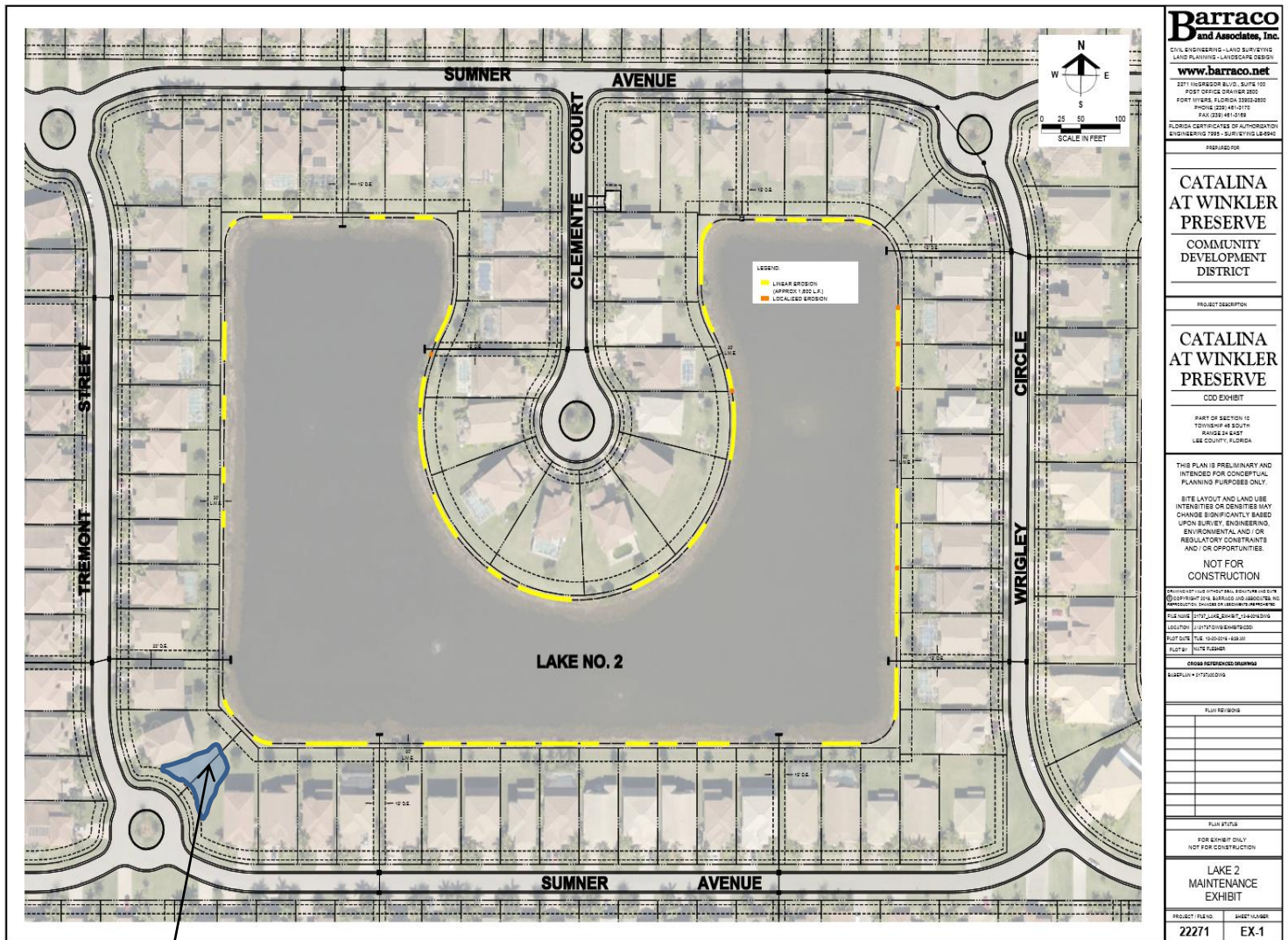
1. CSEI will set up MOT around work areas to insure the safety of the residents and guests during the project.
2. Crews will back fill 5 to 10 foot wide eroded areas between the existing planted littorals and the 4:1 slopes, with trucked in top soil to stabilize the 4:1 slopes on lake # 2 for Spot Repairs around Lake totaling 1600 LF as seen in exhibit below.
3. Crews will install Coconut Erosion Blanket, trenched and locked in at the top and bottom of the 4:1 slope.
4. Top soil and Sod will be over laid on erosion mat, in repaired areas to match existing slopes and grass types.
5. Lawns will be repaired with dirt or Sod within work areas where crossing has damaged Grass; (after lake repairs are completed) *Work is estimated to take 4 weeks to complete.*
6. Crews will repair over 1600 LF of lake slopes with trucked in fill Dirt, Coconut Erosion Blanket & Matching Sod.
7. MOT will be remove after project has been completed, cleaned and equipment removed from site.

**Note: Any additional work and services requested, and is not found in this Proposal can be done, but will require additional cost to be paid in full with proposal fee upon the completion of job.**

We at Copeland Southern Enterprises hope this meets your approval and satisfies your requirements. If so please sign the contract proposal below and return a copy to our office by Fax or Email. Should you have any questions or need any additional information, Please do not hesitate to call Scott Copeland at 239-995-3684 or Mobile # 239-707-6806.Fax 239-995-0058

<b>OWNER AUTHORIZATION:</b> I warrant and represent that I am authorized to enter into this contract for professional services and I hereby authorize the performance of the above services and agree to pay the charges upon the completion of the Job resulting there from as identified in the "FEE TYPE" section above. I have read, understand and agree to these Standard Business Terms.	
Authorized Signature: _____	Date: _____
Typed Name & Title: _____	

# Exhibit Lake # 2 Spot Erosion Restoration Project



Crocker Land Development, LLC.  
9780 Littleton Road  
North Fort Myers, FL 33903

# Estimate

Date 3/9/2017  
Estimate # 344

## Name / Address

Catalina at Winkler Preserve CDD  
9530 Marketplace Road, Suite 206  
Fort Myers, FL 33912

P.O. #  
Terms

Due Date 3/9/2017  
Other

Description	Qty	Rate	Total
<p>Provide materials, labor, equipment and supervision to repair the eroded lake banks highlighted on the attached map (1 lake totaling 1,600 L.F.) dated 2/21/17 from Barraco &amp; Assoc. Scope of work: Install in-haul fill dirt ( maintain a 4:1 slope where possible) compact, install coconut erosion mat, and flortam sod to match existing. Repair all damaged yards ( within work areas) with dirt and or sod.</p> <p>* All required permits to be provided by owner or their designee.</p> <p>* This estimate is based on the following: Community providing Crocker Land Development (CLD) at least 3 material/equipment staging areas around lake #2 with access to the lake within 100' of the lake. Also, a 20' access around the lakes for work, equipment/material hauling.</p> <p>* Hours of operation from 8:00 A.M. to 5:00 P.M. Monday through Friday, for deliveries, performing work, etc.</p>		0.00	0.00
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

**Crocker Land Development, LLC.**  
cbhservice@aol.com

239-229-8003  
239-997-5129

Crocker Land Development, LLC.  
9780 Littleton Road  
North Fort Myers, FL 33903

# Estimate

Date 3/9/2017  
Estimate # 344

## Name / Address

Catalina at Winkler Preserve CDD  
9530 Marketplace Road, Suite 206  
Fort Myers, FL 33912

P.O. #  
Terms

Due Date 3/9/2017  
Other

Description	Qty	Rate	Total
<p>* Due to mother nature and potential infrastructure failures, CLD can not guarantee/warranty their scope of work after project completion and acceptance that future erosion will not occur ( excessive rains, flooding, drainage problems, etc. Due to storm/rainy season quickly approaching the Community agrees that if anytime during the construction phase of lake #2 (from commencement to total completion of project) that heavy rains wash out/erodes any of the new dirt/sod installed by CLD that they would approve a change order to cover the cost of repairs on a time and material basis.</p> <p>* Community to locate and temporarily remove where possible all sprinkler heads/piping within work areas to help minimize damage to irrigation system. CLD is not responsible for any damage to the irrigation system.</p> <p>25% deposit required prior to work commencement, remaining balance due within 15 days of invoice date.</p>			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

**Crocker Land Development, LLC.**  
cbhservice@aol.com

239-229-8003  
239-997-5129

Crocker Land Development, LLC.  
9780 Littleton Road  
North Fort Myers, FL 33903

# Estimate

Date 3/9/2017  
Estimate # 344

## Name / Address

Catalina at Winkler Preserve CDD  
9530 Marketplace Road, Suite 206  
Fort Myers, FL 33912

P.O. #  
Terms

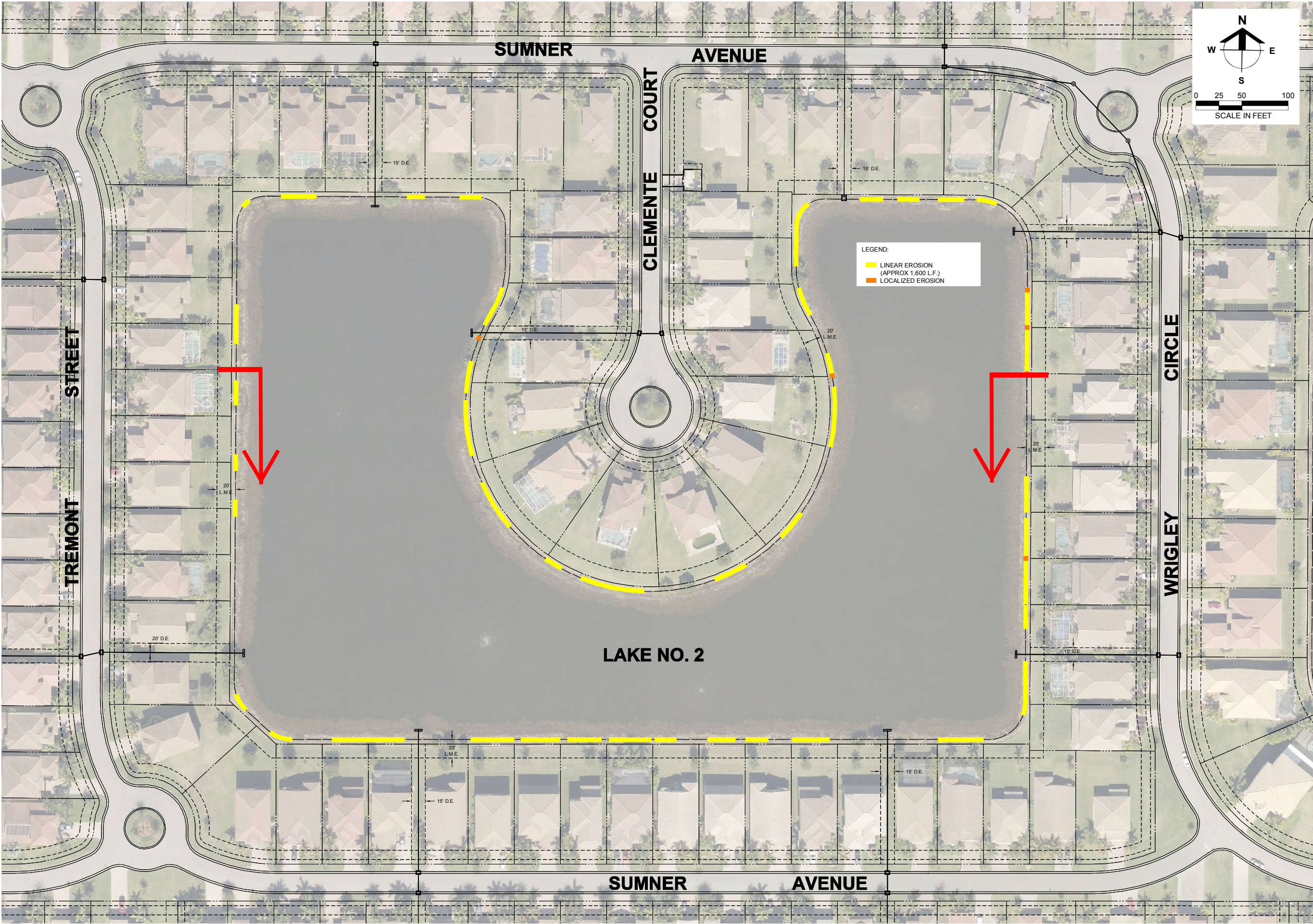
Due Date 3/9/2017  
Other

Description	Qty	Rate	Total
<p>* Estimate does not include any floating protective barriers or silt fence. CLD will provide an estimate upon request.</p> <p>* CLD will not be held responsible for the new sod after installation ( Proper watering/care to be provided by others).Also, if sprinklers are removed from project area, CLD will not be held responsible for grass drying out/dying in areas outside the designated work areas. Irrigation system must be turned off within the area of construction until the work is completed to prevent erosion. Proper coordination between CLD &amp; the communities irrigation system contractor is imperative. Irrigation contractor must have the ability to turn on/off the irrigation system as required throughout the project upon CLD request.</p> <p>- Repair the 1,600 LF of erosion spread out across the entire lake bank as indicated on drawing.</p> <p>Owners approval</p> <p>_____ Date _____</p>		72,400.00	72,400.00
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	\$72,400.00
		Sales Tax (0.0%)	\$0.00
		Total	\$72,400.00

**Crocker Land Development, LLC.**  
cbhservice@aol.com

239-229-8003  
239-997-5129





CATALINA  
AT WINKLER  
PRESERVE

COMMUNITY  
DEVELOPMENT  
DISTRICT

CATALINA  
AT WINKLER  
PRESERVE

CDD EXHIBIT

PART OF SECTION 10  
TOWNSHIP 46 SOUTH  
RANGE 24 EAST  
LEE COUNTY, FLORIDA

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FILE NAME:	21737_LAKE_EXHIBIT_12-6-2016.DWG
LOCATION:	J:\21737\DWG\EXHIBITS\CDD\
PLOT DATE:	TUE. 12-20-2016 - 8:29 AM
PLOT BY:	NATE FLESHER

CROSS REFERENCED DRAWINGS
BASEPLAN = 21737A00.DWG

PLAN REVISIONS

PLAN STATUS
FOR EXHIBIT ONLY NOT FOR CONSTRUCTION

LAKE 2  
MAINTENANCE  
EXHIBIT

PROJECT / FILE NO.	SHEET NUMBER
22271	EX-1



PREPARED FOR

CATALINA  
AT WINKLER  
PRESERVE

COMMUNITY  
DEVELOPMENT  
DISTRICT

PROJECT DESCRIPTION

CATALINA  
AT WINKLER  
PRESERVE

CDD EXHIBIT

PART OF SECTION 10  
TOWNSHIP 46 SOUTH  
RANGE 24 EAST  
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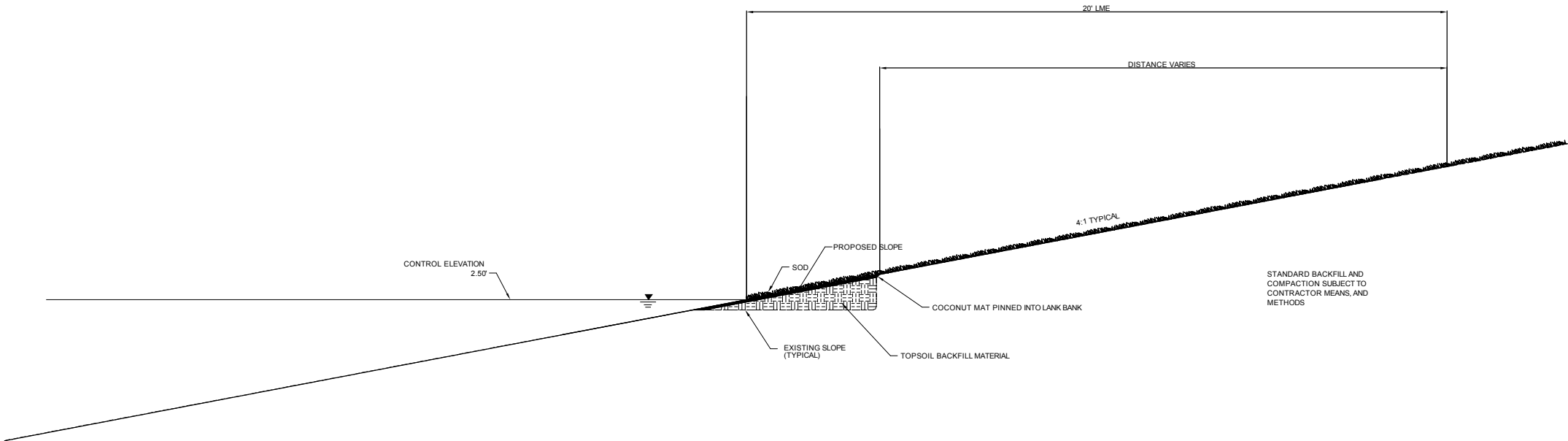
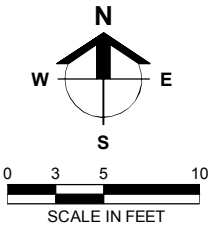
PLAN REVISIONS


PLAN STATUS

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LAKE 2  
MAINTENANCE  
EXHIBIT

PROJECT / FILE NO.	SHEET NUMBER
22271	EX-2



1

TYPICAL LAKE SECTION

N.T.S.



<div style="margin-bottom: 10px;"> <b>Copeland Southern Enterprises, Inc.</b>          1668 Many Road North Fort Myers, Fl, 33903       </div> <div style="margin-bottom: 10px; text-align: center;"> <b>PROFESSIONAL SERVICES AGREEMENT BETWEEN COPELAND SOUTHERN ENTERPRISES, INC. AND</b> </div> <div style="margin-bottom: 10px; text-align: center;"> <b><u>Catalina at Winkler Preserve CDD</u></b> </div> <div style="margin-bottom: 10px; text-align: center;"> <b>OWNER INFORMATION:</b> </div> <div style="margin-bottom: 10px;"> <b>OWNER'S ADDRESS:</b> 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.       </div> <div style="margin-bottom: 10px;"> <b>BILL TO THE ATTENTION OF:</b> Belinda Blandon, Catalina Development.       </div> <div style="margin-bottom: 10px;"> <b>PROJECT NAME:</b> South Side Erosion Repairs on lake 2 at the Catalina community       </div> <div style="margin-bottom: 10px;"> <b>WORK DESCRIPTION:</b> Back fill 1600 ft. Of Step Erosion on South Half of Lake # 2 And Install Coconut Erosion Blanket With Matching Sod.       </div> <div> <b>REMARKS:</b> 1) Permits to be pulled by Owner or Engineers if needed. 2) Fill Dirt will be trucked in to repair the eroded areas on the 4:1 slopes for lake 2, the existing planted Littorals will not be disturbed during the project. 3) Fill dirt and equipment staging area will need to be provided to CSEI within 200' or less of Lake # 2 with access to the 20 foot maintenance easement around Lake # 2. 4) All Sprinkler heads within the 20 Ft. lake easement must be clearly marked and turned off or capped during the construction, to prevent additional erosion. 5) CSEI cannot warranty repaired slopes after the completion of project against future erosion caused by excessive flooding, drainage problems, lawn crews and equipment, improper set or damaged irrigation systems, Etc.       </div>	<div style="margin-bottom: 10px;"> <b>DATE:</b> 03/03/2017       </div> <div style="margin-bottom: 10px;"> <b><u>OWNER INFORMATION:</u></b> </div> <div style="margin-bottom: 10px;"> <b>TELEPHONE NO.:</b> (239) 936-0913  <b>Fax No:</b> (239) 936-1815  <b>E-MAIL:</b> <a href="mailto:BBlandon@rizzetta.com">BBlandon@rizzetta.com</a> </div> <div style="margin-bottom: 10px;"> <b>PROJECT MANAGER:</b> Scott Copeland  <a href="mailto:copelandsei@aol.com">copelandsei@aol.com</a> </div> <div style="margin-bottom: 10px;"> <b>FEE AND TYPE:</b> </div> <div style="margin-bottom: 10px;">         Time &amp; Materials based upon the Rate Schedule in effect at the time service is rendered. Estimated Fees:          \$ _____       </div> <div style="margin-bottom: 10px;">         Not-To-Exceed Fixed Fee based upon the Rate Schedule in effect at the time service is rendered:          \$ _____       </div> <div style="margin-bottom: 10px;">         Lump Sum Fixed Fee: <b><u>\$ 107,775.00</u></b> </div> <div>         Total Fees: <b><u>\$ 107,775.00</u></b> </div>
--	---

Dear Belinda Blandon

In Pursuant to your request, Copeland Southern Enterprises, Inc. is pleased to submit the following proposal for the Lake restorations project on Lake # 2 South Half for the above-referenced project:

**SCOPE OF SERVICES (Limited to the following):**

1. CSEI will set up MOT around work areas to insure the safety of the residents and guests during the project.
2. Crews will back fill 5 to 10 foot wide eroded areas between the existing planted littorals and the 4:1 slopes, with trucked in top soil to complete and stabilize the 4:1 slopes on lake # 2 for the South half of the Lake as seen in exhibit below.
3. Crews will install Coconut Erosion Blanket, trenched and locked in at the top and bottom of the 4:1 slope.
4. Top soil and Sod will be over laid on erosion Blanket, in repaired areas to match existing slopes and grass types.
5. Lawns will be repaired with dirt or Sod within work areas where crossing has damaged Grass; (after lake repairs are completed) *Work is estimated to take 3.5 weeks to complete.*
6. Crews will repair over 1600 LF of lake slopes with trucked in fill Dirt, Coconut Erosion Blanket & Matching Sod.
7. MOT will be remove after project has been completed, cleaned and equipment removed from site.

**Note: Any additional work and services requested, and is not found in this Proposal can be done, but will require additional cost to be paid in full with proposal fee upon the completion of job.**

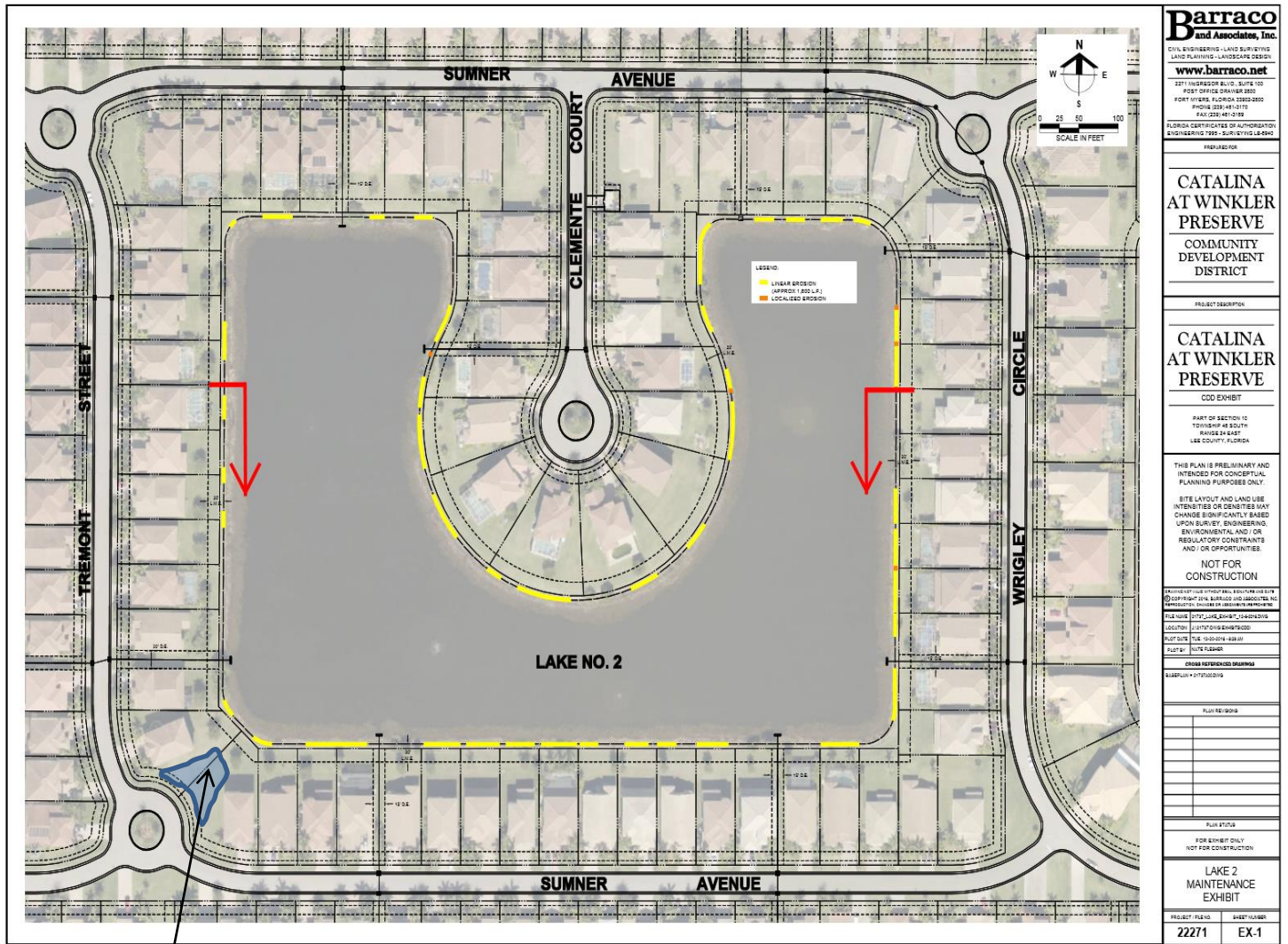
We at Copeland Southern Enterprises hope this meets your approval and satisfies your requirements. If so please sign the contract proposal below and return a copy to our office by Fax or Email. Should you have any questions or need any additional information, Please do not hesitate to call Scott Copeland at 239-995-3684 or Mobile # 239-707-6806.Fax 239-995-0058

**OWNER AUTHORIZATION:** I warrant and represent that I am authorized to enter into this contract for professional services and I hereby authorize the performance of the above services and agree to pay the charges upon the completion of the Job resulting there from as identified in the "FEE TYPE" section above. I have read, understand and agree to these Standard Business Terms.

Authorized Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Typed Name & Title: \_\_\_\_\_

# Exhibit Lake # 2 South Half, Erosion Restoration Project



Staging Area.

Crocker Land Development, LLC.  
9780 Littleton Road  
North Fort Myers, FL 33903

# Estimate

Date 2/22/2017  
Estimate # 338

## Name / Address

Catalina at Winkler Preserve CDD  
9530 Marketplace Road, Suite 206  
Fort Myers, FL 33912

P.O. #  
Terms

Due Date 2/22/2017  
Other

Description	Qty	Rate	Total
<p>Provide materials, labor, equipment and supervision to repair the eroded lake banks highlighted on the attached map (1 lake totaling 1,600 L.F.) dated 2/21/17 from Barraco &amp; Assoc. Scope of work: Install in-haul fill dirt ( maintain a 4:1 slope where possible) compact, install coconut erosion mat, and flortam sod to match existing. Repair all damaged yards ( within work areas) with dirt and or sod.</p> <p>* All required permits to be provided by owner or their designee.</p> <p>* This estimate is based on the following: Community providing Crocker Land Development (CLD) at least 3 material/equipment staging areas around lake #2 with access to the lake within 100' of the lake. Also, a 20' access around the lakes for work, equipment/material hauling.</p> <p>* Hours of operation from 8:00 A.M. to 5:00 P.M. Monday through Friday, for deliveries, performing work, etc.</p>		0.00	0.00
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

**Crocker Land Development, LLC.**  
cbhservice@aol.com

239-229-8003  
239-997-5129

Crocker Land Development, LLC.  
9780 Littleton Road  
North Fort Myers, FL 33903

# Estimate

Date 2/22/2017  
Estimate # 338

## Name / Address

Catalina at Winkler Preserve CDD  
9530 Marketplace Road, Suite 206  
Fort Myers, FL 33912

P.O. #

Terms

Due Date 2/22/2017

Other

Description	Qty	Rate	Total
<p>* Due to mother nature and potential infrastructure failures, CLD can not guarantee/warranty their scope of work after project completion and acceptance that future erosion will not occur ( excessive rains, flooding, drainage problems, etc. Due to storm/rainy season quickly approaching the Community agrees that if anytime during the construction phase of lake #2 (from commencement to total completion of project) that heavy rains wash out/erodes any of the new dirt/sod installed by CLD that they would approve a change order to cover the cost of repairs on a time and material basis.</p> <p>* Community to locate and temporarily remove where possible all sprinkler heads/piping within work areas to help minimize damage to irrigation system. CLD is not responsible for any damage to the irrigation system.</p> <p>25% deposit required prior to work commencement, remaining balance due within 15 days of invoice date.</p>			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

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* Estimate does not include any floating protective barriers or silt fence. CLD will provide an estimate upon request.			
* CLD will not be held responsible for the new sod after installation ( Proper watering/care to be provided by others).Also, if sprinklers are removed from project area, CLD will not be held responsible for grass drying out/dying in areas outside the designated work areas. Irrigation system must be turned off within the area of construction until the work is completed to prevent erosion. Proper coordination between CLD & the communities irrigation system contractor is imperative. Irrigation contractor must have the ability to turn on/off the irrigation system as required throughout the project upon CLD request.			
- Repair the 1,600 LF continuous between the two red arrows as indicated on drawing.		49,250.00	49,250.00
		0.00	0.00
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	
		Sales Tax (0.0%)	
		Total	

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Date 2/22/2017  
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Due Date 2/22/2017  
Other

Description	Qty	Rate	Total
Owners approval _____ ____ Date _____			
Please contact Kelley Crocker with any questions 239-229-8003		Subtotal	\$49,250.00
		Sales Tax (0.0%)	\$0.00
		Total	\$49,250.00

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