

MINUTES OF MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Catalina at Winkler Preserve Community Development District was held on **Tuesday, November 08, 2016 at 2:31 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Board Supervisor, Chairman
John Kirkbride	Board Supervisor, Vice Chairman
Butch Johnston	Board Supervisor, Assistant Secretary
Dick Bonito	Board Supervisor, Assistant Secretary
Louis Sanchez	Board Supervisor, Assistant Secretary

Also present were:

Belinda Blandon	District Manager, Rizzetta & Company, Inc.
Lindsay Whelan	District Counsel, Hopping Green & Sams, P.A. (via speaker phone)
Wes Kayne	District Engineer, Barraco & Associates, Inc.

FIRST ORDER OF BUSINESS

Call to Order

Ms. Blandon called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Public Comment

Ms. Blandon stated for the record that no members of the public were present.

THIRD ORDER OF BUSINESS

**Consideration of the Minutes of the
Board of Supervisors' Meeting held on
August 9, 2016**

Ms. Blandon presented the minutes of the Board of Supervisors' Meeting held on August 9, 2016 and asked if there were any additions, deletions, or revisions to the minutes. There were none.

<p>On a Motion by Mr. Kirkbride, seconded by Mr. Sherman, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on August 9, 2016, for the Catalina at Winkler Preserve Community Development District.</p>

FOURTH ORDER OF BUSINESS

**Consideration of the Operations and
Maintenance Expenditures for the
Months of July, August, and September
2016**

Ms. Blandon presented the expenditures for the months of July, August, and September 2016. She asked if there were any questions regarding any item of expenditure. There were none.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board approved the Operations and Maintenance Expenditures for the Months of July, August, and September 2016, for the Catalina at Winkler Preserve Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Previously Executed
Insurance Proposal for Fiscal Year
2016/2017**

Ms. Blandon provided an overview of the insurance renewal proposal, and advised it was executed outside of a meeting to ensure coverage began with the new fiscal year.

On a Motion by Mr. Sanchez, seconded by Mr. Bonito, with all in favor, the Board Ratified the Previously Executed Insurance Proposal for Fiscal Year 2016/2017, for the Catalina at Winkler Preserve Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Previously Executed
Barraco & Associates, Inc. Proposal for
NPDES MS4 Permit, Year 5 Annual
Report**

Ms. Blandon presented the proposal and advised the total fees are \$8,000. Mr. Kirkbride inquired as to the language in item #10. Ms. Whelan explained the statutes relative to the questioned language. Mr. Sherman also provided input.

On a Motion by Mr. Johnston, seconded by Mr. Bonito, with all in favor, the Board Ratified the Previously Executed Barraco & Associates, Inc. Proposal for NPDES MS4 Permit, Year 5 Annual Report, for the Catalina at Winkler Preserve Community Development District.

SEVENTH ORDER OF BUSINESS

**Ratification of Previously Executed
Rizzetta & Company, Inc. Dissemination
Agent Agreement**

Ms. Blandon provided an overview of the agreement and advised Prager had resigned as Dissemination Agent for the District, so Rizzetta is taking on the contracts previously held by Prager, and honoring the same fee of \$1,000. Mr. Sherman inquired as to a conflict of interest. Ms. Whelan advised there is no conflict of interest.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board Ratified the Previously Executed Rizzetta & Company, Inc. Dissemination Agent Agreement, for the Catalina at Winkler Preserve Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2017-01,
Adopting Alternative Investment
Guidelines**

Ms. Blandon provided an overview of the resolution advising it is in accordance with Florida Statutes 218.415, the District is required to adopt an alternative investment policy. This is for the investment of public funds in excess of the amounts needed to meet current expenses.

On a Motion by Mr. Sherman, seconded by Mr. Sanchez, with all in favor, the Board adopted Resolution 2017-01, Adopting Alternative Investment Guidelines, for the Catalina at Winkler Preserve Community Development District.

NINTH ORDER OF BUSINESS

**Consideration of Resolution 2017-02,
Redesignating Treasurer of the District**

Ms. Blandon advised Mr. Joe Kennedy has resigned from Rizzetta & Company and it is appropriate to redesignate the Treasurer.

On a Motion by Mr. Sherman, seconded by Mr. Bonito, with all in favor, the Board adopted Resolution 2017-02, Redesignating Mr. William Rizzetta as Treasurer of the District, to Replace Mr. Joe Kennedy, for the Catalina at Winkler Preserve Community Development District.

TENTH ORDER OF BUSINESS

**Review and Consideration of Prompt
Payment Policies and Procedures,
Resolution 2017-03**

Ms. Blandon advised the memo was received from Counsel on September 9, 2016. Mr. Sherman inquired if there were issues which caused the passing of this resolution. Ms Whelan explained the resolution and process, advising the policy reiterates the statutory timeline for payment of invoices and creates procedures for handling payment disputes.

On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Board Adopted Resolution 2017-03, Prompt Payment Policies and Procedures, for the Catalina at Winkler Preserve Community Development District.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel
Ms. Whelan advised she had no further report.

B. District Engineer

Mr. Kayne advised the draft report for Cycle 4 is available for review, and if there are no significant changes, he will move forward with the report. Mr. Sherman asked if there was anything the Board should be aware of on testing changes. Mr. Kayne advised of fecal matter testing due to septic systems and wading birds. He advised pet waste stations in these cases are recommended. Mr. Kayne advised Catalina does have a SFWMD permit, and perhaps notices should be sent to residents advising of what not to do. He further advised the District's vendors know of the fertilization requirements and are properly licensed, the concern is with homeowners who have their own vendors and ensuring those vendors maintain compliance.

C. District Manager

Ms. Bandon advised of a letter received from a resident concerning the preserve area and spraying and/or cutting within the preserve. Mr. Kayne commented on the preserve property line, outlining where it starts and ends.

On a Motion by Mr. Kirkbride, seconded by Mr. Sanchez, with all in favor, the Board directed Staff to obtain Preserve Maintenance Proposals, and provided authorization to the Chairman to Executed the Appropriate Contract, for the Catalina at Winkler Preserve Community Development District.

Ms. Bandon announced that the next meeting of the Board of Supervisors is scheduled for Tuesday, February 14, 2017 at 2:30pm.

TWELFTH ORDER OF BUSINESS

Supervisor Requests and Comments

Ms. Bandon opened the floor to Supervisor requests and comments.

Mr. Sherman discussed the need for additional alligator signs; he further advised that some residents had issues with the signs, they agreed with the wording of the signs but were concerned with the aesthetics of the signage. Discussion ensued regarding moving the signs.

Discussion ensued regarding restoration on the middle lake bank. Mr. Kayne advised he will look into the preparation work that may have been completed by his firm.

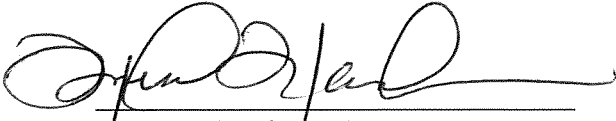
Discussion ensued regarding the appointment of three Board members to fill the seats declared vacant as of November 22, 2016.

THIRTEENTH ORDER OF BUSINESS

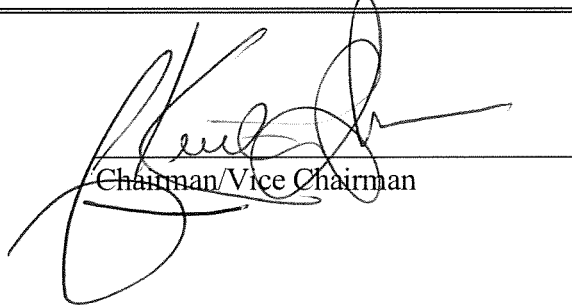
Adjournment

Ms. Bandon stated there are no other agenda items to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Sanchez, seconded by Mr. Johnston, with all in favor, the Board adjourned the meeting at 3:41 p.m. for the Catalina at Winkler Preserve Community Development District.



Secretary/Assistant Secretary



Chairman/Vice Chairman