

MINUTES OF MEETING

**CATALINA AT WINKLER PRESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Audit Committee of the Catalina at Winkler Preserve Community Development District was held on **Wednesday, November 19, 2014 at 3:34 p.m.** at the office of Rizzetta & Company, Inc., located at 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912.

Present and constituting a quorum:

Keith Sherman	Committee Member
John Kirkbride	Committee Member
Butch Johnston	Committee Member

Also present were:

Molly Syvret	District Manager, Rizzetta & Company, Inc.
Mike Eckert	District Counsel, Hopping Green & Sams, P.A.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Ms. Syvret called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS

Presentation of the Instructions to Proposers and Evaluation Criteria With and Without Price

Ms. Syvret explained the audit selection process and presented draft Instructions to Proposers and Evaluation Criteria, both with, and without, price. Ms. Syvret recommended utilizing the instructions and criteria that included price to avoid price negotiations after selection of the firm. She suggested a due date for proposals of Monday, February 9, 2015 by 5:00 p.m., and further suggested scheduling the next meeting of the Audit Committee for Wednesday, February 18, 2015 at 3:30 p.m.

<p>On a Motion by Mr. Sherman, seconded by Mr. Kirkbride, with all in favor, the Audit Committee recommended that the audit proposal instructions provide for a one (1) year contract term with the option for two (2) annual renewals, with proposals to be due by Monday, February 9, 2015 at 5:00 pm, for the evaluation criteria to include price, and the second audit committee meeting to be scheduled for Wednesday, February 18, 2015 at 3:30 pm, for the Audit to Completed by April 30; and authorized District Management to publish the necessary advertisements requesting proposals, for the Audit Committee of the Catalina at Winkler Preserve Community Development District.</p>

THIRD ORDER OF BUSINESS

Adjournment

Ms. Syvret stated there are no other agenda items to come before the Committee. She asked for a motion to adjourn the meeting.

<p>On a Motion by Mr. Kirkbride, seconded by Mr. Johnston, with all in favor, the Audit Committee adjourned the meeting at 3:47 p.m. for the Audit Committee of the Catalina at Winkler Preserve Community Development District.</p>
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